

GOOSEBERRY HILL PRIMARY SCHOOL
PARENTS AND CITIZENS ASSOCIATION INC



Annual General Meeting - 15th March 2017

MINUTES

In Attendance: Cathy Burbridge, Helen Griffiths, Shirley Muir, Liz Williams, Faye Morgan, Emma-Jo Broadley, Danielle Schultz, Patrick Bourke, Shonna Grant, Tessa Murabito, Kylie Eaton, Elissa Mansell, Marielle Bradfield, Dan Pearce, Nicole Mottram, Eloise Scott, Kerrie Rowe, Danielle Meagher, Emily Newland, Kym Buckingham, Amy Durling, Maile Berry, Fiona Elsegood, Nicole Airay, Deb Lack-Moran, Nicole Harrison, Nicole Ireland, Anne Bennett

Apologies: Elis Sinclair, Linda Radukanovic, Dimitrije Radukanovic, Lyn Maurer, Tash Binns, Anna Campbell

1. **Confirmation of Previous Minutes:** That the minutes of the P & C meeting dated 8/2/17 be confirmed as a true and accurate record.
2. **Carried: NA**
3. **Seconded: ES**

2. Business Arising:

- * Oven has been purchased and installed in ECC room
- * Bullying pamphlet was in newsletter
- * Seeking someone to take over Gooseberry Hill Licence plates from Nicole Ireland
- * Canteen promotion was a success

3. REPORTS

3.1 President's Report - see attached on Dropbox. Cathy has said her thanks for the support she has received in the last two years as president.

3.2 Presentation and adoption of audited financial statement for the last financial year: Elissa has stated that we have started the audit and the cost will be more than anticipated as in the past it has been done pro bono by a parent at the school.

Carried: CB

Seconded: SM

3.3 Committee Reports

- **Canteen:** see report in Dropbox
- Nicole has handed canteen over to Shirley, Linda and Jo
- **Carried: EM**
- **Seconded: NA**

- **Fundraising:** see report in Dropbox

Our Vision: "In partnership with our school we welcome and encourage our families to come together to inspire the future citizens of our world to be the best they can be."

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- Some events weren't as successful as thought
- Waiting on payout figure from Bakers Delight
- **Carried: HG**
- **Seconded: SM**

- **Music:** see report in Dropbox
- **Carried: EM**
- **Seconded: NA**

- **Publicity:** Anna Campbell away O/S
- The school is getting exposure, not all bad
- The school is getting publicised to the wider community
- **Carried: SM**
- **Seconded: LW**

3.4 Principals Report: see report in Dropbox

- **Carried: EM**
- **Seconded: NA**

4. Election of Office Bearers for 2017

5. Patrick has officially thanked Cathy for her fantastic efforts and for the last two years work.

Principal declares all office bearers positions for the P & C vacant and calls for nominations:

- | | | |
|---------------------------|------------------------------------|----------------------------------|
| 1. President: | Nominated: Kylie Eaton | Seconded: Cathy Burbridge |
| 2. Vice-President: | Nominated: Tessa Murabito | Seconded: Shirley Muir |
| 3. Treasurer: | Nominated: Elissa Mansell | Seconded: Nicole Mottram |
| 4. Secretary: | Nominated: Emma-Jo Broadley | Seconded: Shirley Muir |

5. Election of Committees for 2017

Chair of meeting now passes to new chair who calls for nominations for the committee co-ordinators and their teams.

1. Canteen: **Nominated:** Shirely Muir, Linda Radukanovic and Jo Hopkins **Seconded:** Faye Morgan
2. Fundraising and Social: **Nominated:** Liz Williams - **Seconded:** Elissa Mansell
 - The following people have also offered to be helpers on the committee:
 - Deb Lack-Moran, Nicole Ireland, Nicole Airay, Maile Berry, Emily Newland, Marielle Bradfield, Faye Morgan
3. Publicity: **Nominated:** Anna Campbell **Seconded:** Elissa Mansell
4. Executive Committee: **Nominated:** fill in later from membership form **Seconded:**
5. Music: **Nominated:** Nicole Mottram - **Seconded:** Liz Williams
6. Early Childhood Committee: **Nominated:** Shonna Grant, Tessa Muabito **Seconded:** Elissa Mansell. Kerrie Rowe and Danielle Schultz to help.

6. General Business N/A

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7. Date of next AGM 14 March 2018

8. Closure of AGM: 7.23pm

KE

Kylie Eaton - President

10/5/17.

Date

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