

GOOSEBERRY HILL PRIMARY SCHOOL PARENTS AND CITIZENS ASSOCIATION INC



General Meeting Minutes – 28/10/2025

Meeting Location: GHPS admin building and online via Teams

Meeting commenced: 6.30pm

Open and Apologies

Attendance Danielle Buckett (DB), Jade Johnston (JJ), Kellee Kingston (KK), Ceanne England (CE), Sherise O'Dea (SO), Gemma Scroop (GS), Luke Butcher (LB), Stephanie Healey (SH) Lara Govers (LG), Annie Renwick (AR) Amanda Dimasi (AD) Pearl Livesy (PL) Laura Tesija (LT) Emily Bruining (EB) Abigail Stone (AS) Tracy Park (TP)

Apologies: Lisa Logan (LL), Adam Van Staden (AV) Brad Saracik (BS), Anthony Bennett (AB), Eleanor Tobe (ET) Michelle Renten (MR,) Tahnee McAlpine (TM) Ross Gallagher (RG) Catherine Wisker (CW) Helen Steuart (HS) Amy Glendining (AG) Asher Trenorden (AT) Zain Abid (ZA)

Acknowledgement of Country (LG)

1. Confirmation of previous meeting minutes (General Meeting –09/09/2025)

Accepted: KK

Seconded: LG

2. Actions arising from previous meeting minutes (09/09/2025)

- 1.1. Long jump area has been again brought up for discussion - Funds to build retaining wall. BS previously looked at this. Look into costs and logistics. BS, JB and LG to hold a discussion and then BS to further research quotes. JJ has nudged Brad. Thoughts on next steps? **To be removed and something to further discuss in the future if this arises again**
- 1.2. 5 year plan - Fundraising committee to confirm next project. **Discussed in DB Report below**
- 1.3. Parent supervision required in Early Childhood if P&C can send comms to families. **LT & AS to send comms to parent reps to send out comms.**
- 1.4. Discuss and vote on funding towards the antenna for reception that is currently costing the school \$12,800. Perhaps also approaching the local MP. **School hoping to recoup costs via department. Depending on outcome, can be discussed at next meeting if we can contribute towards this.**
- 1.5. Thoughts and feedback sought regarding exec roles and commitment from exec members.

Motion –

☐ **JJ is putting forward a motion for all exec members to attend a minimum of one meeting per term, as well as ensuring that any updates are provided to JJ prior to the meeting for the agenda. Moved by DB, Seconded by KK. All in favour. Vote Passed.**

- 1.6. Flexi-schools as a new ordering option for the canteen. Possibly cheaper than QuickQlik. CE to research further and provide details at the next meeting. **Deciding that at this time, we are happy with the current provider and can be discussed again in future if required.**
- 1.7. Soccer goals to be ordered as per motion passed. **LG to confirm this has been actioned**
- 1.8. JJ to complete the newsletter as per previous meeting minutes. **JJ to action prior to next meeting**
- 1.9. Update re: Blue Tree - GS has been making progress on this and found both time and resources for donation and will continue to reach out.

3. Correspondence (JJ)

- Nothing to share

4. Reports

4.1. Principal (NS)

- As per report

4.2. President (DB)

- As per report
- Discussion around play equipment for older students. Raised as a fundraising committee action however school is unsure that this is actually wanted as well as managing space regarding this. Could further investigation be done on this project, as well as liaising with families and children. LG to explore why the playground arrangements changed and to check scope for year 4s to potentially access this. Perhaps also consider the bridge to be repaired rather than be removed.
- **Motion –**
 - ☐ ***DB is putting forward a motion to approve funding to purchase equipment and consumables for bake stalls up to the value of \$450 Moved by DB, Seconded by KK. All in favour. Vote Passed.***
- **Motion –**
 - ☐ ***DB is putting forward a motion for Second Hand Uniform Shop to spend \$350 on Lowes Vouchers for families in need. Moved by DB, Seconded by KK. All in favour. Vote Passed.***

4.3. Treasurer (AG)

- As per report

5.4. Canteen (CE)

- As per report
- Ensuring going forward that canteen and committee communication is clear and well planned to avoid confusion.

5.5. Fundraising (SO)

- As per report
- Change of Fun Run fundraising goal due to school feedback. TBC asap due to time restraints.

6. General Business

- Request to school for dates to be given at the beginning of the year where possible. Termly meeting between DB, CE and school to discuss the events for the term to ensure smoother processes going forward.
- Teachers Day - This coming Friday (31 October) Can anyone do a morning tea and drop in? LT will arrange this.
 - Motion –**
 - ☐ ***DB is putting forward a motion for \$150 to go towards morning tea for the staff for World Teacher Day. Moved by DB, Seconded by AD. All in favour. Vote Passed.***
- Quiz night - SH has volunteered to lead this in 2026 (July)
- **Motion –**

- ☐ *SO is putting forward a motion to host a quiz night mid year in 2026. Moved by SO, Seconded by KK. All in favour. Vote Passed.*

7. Any Other Business

- N/A

Next meeting: Tuesday 2 December - Term 4 Week 8 - Location Kalamunda Hotel (no online capacity)

Meeting close: 8:05



Signed _____

Date: 4/11/25

Presidents Report - 28 October 2025

1.0	Information Only
1.1	Uniform Shop Updates: As at 10 September \$852.65 in the float. \$352.65 in cash sales since Feb. School has had no Lowes vouchers Request to spend \$350 on vouchers, to leave the float at \$500. Uniform Shop - Non-Cash Payments: If people aren't paying cash, Sophie requests a bank transfer and a screen shot sent of the transfer. She keeps a list and checks off each person as they send her a screenshot. So far this year no one has failed to pay.
1.2	Have emailed Stacey for information regarding how we can go about getting quotes / possibilities for funding some new play equipment for the upper school students. Will report back with more info when she gets back to me.
2.0	For Discussion
	Equipment for bake sales As we hold bake sales regularly (at least 2 per year) there are some items that would make these events run a lot more smoothly: ● Extension cord / power bank ● Esky / portable fridge ● Consumables such as gloves, paper bags, cookie boxes etc Especially now that we are regularly selling food and drink from the canteen we need power for pie warmer / fridge and the school doesn't have a lot of spares. Estimated costs <i>(we don't have to approve all of these, for example we could get either the fridge or the esky)</i>: 25m Heavy Duty 4 Outlet Cable Reel \$45: https://www.bunnings.com.au/click-25m-yellow-heavy-duty-4-outlet-cable-reel_p0_763484 20m Orange Heavy Duty Extension Lead With Cable Tie \$23 https://www.bunnings.com.au/click-20m-orange-heavy-duty-extension-lead-with-cable-tie_p0569328 50L Single Zone Fridge/Freezer \$299: https://www.anacondastores.com/camping-hiking/fridges-coolers/camping-fridge-freezers/dune-4wd-frontier-50l-single-zone-fridgefreezer/90233346?gclsrc=aw.ds&gad_source=1&gad_campaignid=22858374222&gbraid=0AAAAADsxLezN3jtCU7-mnuG7tMQ3hExj7&qclid=CjwKCAjwmNLHBhA4EiwA3ts3mYKDyEVjJ6mtKfKvLTlh25EPhYf3JFvdnDk1_d_dS7ff4Mqt4_nqmhoCX3gQAvD_BwE Esky 52L Wheeled Hard Cooler \$109 https://www.bunnings.com.au/esky-52l-wheeled-hard-cooler_p3240589 Doughnut & Cookie Box with Window 0.48c each (100 for \$48) https://www.statewidefood.com.au/doughnut-cookie-box-with-window

	Disposable Latex Gloves 100 Pack \$8 https://www.coles.com.au/product/coles-ultra-multi-purpose-disposable-latex-gloves-100-pack-6005379 Brown Paper Lunch Bags 100 pack \$4 https://www.coles.com.au/product/coles-brown-paper-lunch-bags-100-pack-4485105?uztq=46abcbb7e16253b0cdc3e6c5bbe6a3f0&cid=col_cpc_Generic ColesSupermarkets PLA Household Australia Broad&s_kwcid=AL!12693!3!683434678441!!!g!377896019480!&gclsrc=aw.ds&gad_source=1&gad_campaignid=20838080071&gbraid=0AAAAADzlvJeRwhQDD4xGotGPhM9t8GGC_&gclid=CjwKCAjwmNLHBhA4EiwA3ts3mKfHkc9R7sIfQc8gSSPj2Fg5xy2WMV1ERGFUNEjSvakXkLjL52Ag7BoCZ0cQAvD_BwE White Serviettes 200 Pack \$1.89: https://www.coles.com.au/product/coles-simply-white-serviettes-200-pack-9335530?cid=col_cpc_Generic%7CColesSupermarkets%7CPLA%7CHousehold%7CAustralia%7CBroad&s_kwcid=AL!12693!3!683434678441!!!g!320006226714!&gclsrc=aw.ds&gad_source=1&gad_campaignid=20838080071&gbraid=0AAAAADzlvJeRwhQDD4xGotGPhM9t8GGC_&gclid=CjwKCAjwmNLHBhA4EiwA3ts3mfdyEYyXlqtTc_KxjBjX3KOB3EHHrzJNgnA-obF0kOZvYrIWJZE9RoCDwUQAvD_BwE
3.0	Motions
3.1	Motion to approve funding to purchase equipment and consumables for bake stalls up to the value of \$450 <i>(Extension reel, extension cord, portable fridge, 100 cookie boxes, 100 gloves, 500 bags, 400 serviettes)</i>
3.2	Motion for Second Hand Uniform Shop to spend \$350 on Lowes Vouchers for families in need

CANTEEN REPORT

1.0	Information Only
1.1	GHPS Canteen Sales – T3 (see attached) 10 weeks of service – Ave Orders: 251. Ave Sales: \$1757.00/week Not incl Disco.
1.2	MVPS Lunch Sales – T3 (see attached) 9 weeks of Service - Ave Orders: 220 Ave Sales: \$1798.10/week T4 to start week 3 due to MVPS swimming lessons in weeks 1 & 2
1.3	School Disco – Friday 12th September 2025. 78 boxes - \$844.00 Big thank you to Freda, Julie and Louise for a massive day. Interested to get feedback from P&C to help for planning for next year.
1.4	Canteen Price Rise See attached Canteen Menu. Notice went out on Friday reminders last day Term 3. Price Rise effective Week 1 Term 4 2025
1.5	School Athletics Carnival (T4 Wk1) The canteen assisted bake sale with cheese burgers, chicken burgers, hot dogs, pies, sausage rolls, icy poles and juice bombs, as well as Quickcliq lunch orders for students Another big thank you to Louise for her time and assistance on a busier than usual day.
2.0	For Discussion
3.0	Motions

Canteen Sales for 2025								GHPS	MVPS		
Term 3			GHPS Sales		MVPS Sales			Remarks	Wk Total	Wk Total	
Week	Day	Date	Cash	Online	EFT	Online	#				
1	Tues	22-Jul	NA	NA							
	Wed	23-Jul	68.50	170.50				1st Service GHPS			
	Thu	24-Jul	NA	212.20	100.00						
	Fri	25-Jul	73.55	1137.30					1,762.05		
2	Tues	29-Jul	NA	117.80		577.50	73	1st Service MVPS			
	Wed	30-Jul	47.8	295.40							
	Thu	31-Jul	NA	254.90		1296.40	160			1873.9	
	Fri	1-Aug	89.6	1225.90					2,031.40		
3	Tues	5-Aug	NA	146.80		595.70	76				
	Wed	6-Aug	43.6	368.60							
	Thu	7-Aug	NA	304.00		1198.20	147			1793.9	
	Fri	8-Aug	89.55	999.00					1,951.55		
4	Tues	12-Aug	NA	88.00		580.10	72	Yr 6 Camp			
	Wed	13-Aug	34.05	366.10							
	Thu	14-Aug	NA	187.20		1165.30	141				1745.4
	Fri	15-Aug	50.8	881.70						1,607.85	
5	Tues	19-Aug	NA	75.50		619.20	78	Swimming Lessons PP-3			
	Wed	20-Aug	27.1	185.60							
	Thu	21-Aug	NA	117.30		1175.30	144				1794.5
	Fri	22-Aug	47.00	736.90						1,169.40	
6	Tues	26-Aug	NA	100.10		672.50	80				
	Wed	27-Aug	71.90	315.40							
	Thu	28-Aug	NA	106.10		1232.30	150			1904.8	
	Fri	29-Aug	72.10	653.50					1,319.10		
7	Tues	2-Sep	NA	196.50		594.90	74				
	Wed	3-Sep	30.60	375.10							
	Thu	4-Sep	NA	219.20		1208.00	149			1802.9	
	Fri	5-Sep	120.50	1095.70					2,037.60		
8	Tues	9-Sep	NA	173.10		654.40	83				
	Wed	10-Sep	83.20	328.00							
	Thu	11-Sep	NA	250.30		976.40	120			1630.8	
	Fri	12-Sep	106.70	1849.40				Disco (\$844.00)	2,790.70		
9	Tues	16-Sep	NA	122.60		677.30	82				
	Wed	17-Sep	50.25	396.30							
	Thu	18-Sep	NA	225.30		1161.90	130			1839.2	
	Fri	19-Sep	67.00	1149.30					2,010.75		
10	Tues	23-Sep	NA	211.70		596.40	74				
	Wed	24-Sep	72.70	338.00							
	Thu	25-Sep	NA	417.20		1201.20	141	MVPS Last		1797.6	
	Fri	26-Sep	90.30	583.70				GHPS Last	1,713.60		
			1,336.80	16977.20	100.00	16183.00	1974		18,414.00	16,183.00	
Term 3 2025			TOTAL		34,597.00						
MVPS					16,183.00						
GHPS					18,414.00						

Fundraising Report

1.0	Information Only
1.1	<i>Father's Day Stall (September 4th - 5th) Lead: Lia</i> <i>Lia:</i> This year's Father's Day stall was a huge success, with sales totaling \$5,000.75. After covering our costs, we are thrilled to report a profit of \$ 2,877.91 A huge thank you to the following parents and grandparents whose support made this event possible: Nell Buckett, Lorraine and Bruce Thorpe, Sophie Caldwell, Jamee Murdoch, Laura Tesija, Priya Saracik, and Ceanne England. A special shout-out to students Skye and Halle for sorting the pom-poms, Kavi for cleaning the storage containers, and the incredible Year 6 Trestle Team—Gryff, Ollie, Hudson G, both Carters, Preston, Leo, Rennick, Chris, and Makayide - who helped with the delivery and packing away of the trestles. Your help was invaluable! It was a joy to assist the children as they shopped, whether they knew exactly what they wanted or spent time carefully choosing the perfect gift for their dads or other important men in their lives. The excitement and enthusiasm from the kids were contagious, and we were impressed by their excellent manners throughout the process. Our total sales for the day exceeded \$5,000, and all proceeds will go toward supporting school community initiatives. We hope all the Dads, Step-Dads, Grandfathers, and Uncles enjoyed their thoughtful and carefully chosen gifts.
1.2	<i>School Disco (September 12th) Lead: Kellie</i> ● Session One: 165 tickets sold ● Session Two: 166 tickets sold ● Total Ticket Sales: \$3,144.50 ● Cash Ticket Sales: \$130 ● Expenses: \$914.07 ● Profit: \$2,360.43 ● Canteen Sales: \$1,201.66 The 2025 Glow Disco was a great success, with fantastic attendance and an excellent atmosphere. The setup worked extremely well this year, and it was wonderful to see the kids having such a fun time. The entertainer was absolutely brilliant! We would definitely request her again.

	The outdoor area being blocked off proved to be a great improvement, giving kids space to eat, relax, and take a breather. The designated eating area also made cleanup inside much quicker and easier. The canteen was a huge hit, with food selling out faster than expected due to high demand. The use of wristbands for entry and collection ran very smoothly and was highly effective in keeping everything organised. Overall, the disco ran beautifully, the kids behaved exceptionally well and everyone seemed to have a great time. One note for next year is to remind parents socialising outside to continue supervising their children, as a few were seen unsupervised near the road. A big thank you to all the volunteers who helped on the night! Your support and effort are very much appreciated.
1.3	<i>Sports Carnival Bake Stall (October 17th) Lead: Nell</i> Total Sales: \$2,213.40 A huge thank you to our wonderful community for donating such an incredible selection of baked treats! We had an abundance of delicious goodies, and they were enjoyed by everyone. Thank you also to all our amazing helpers who gave their time and effort to make the stall run so smoothly. The canteen once again did a fantastic job, with the hot food proving to be a huge hit. Juice Bombs were especially popular and sold out quickly! For next year, we'd like to make a few small improvements to help with organisation. Setting up a separate table for lunch order pick-up of Juice Bombs and icy poles will make the process clearer and more efficient. We would also like to purchase our own esky or Engel, along with a power lead, power board, and extra bake stall supplies such as paper bags and gloves, to ensure we're well-prepared for future events.
1.4	<i>Rainbow Fun Run (December 17th) Lead: Sherise</i> The colour powder and new foam have arrived, and the hay bales have been ordered. We already have a large supply of goggles, including the extras that arrived after last year's event. Next, we'll need to set a date to fill the colour bottles in preparation for the run. The event website also needs to be reset before launching this year's fundraising campaign. The proposed start date for fundraising is 15th November. We would like to fundraise for some play equipment in the upper school area.

1.5	<i>Containers for change</i> Total raised: \$1392
1.6	<i>Coffee Vans</i> Interschool Carnival: Jacked Up Coffee https://www.instagram.com/jackedup_coffee_ Kiara Parr 0455259449 kiara.parr@hotmail.com Arriving at 8am. I will need a volunteer to assist her in setting up for her first time please.
1.7	<i>Entertainment Fundraiser</i> Total Sales: 4 The website has been updated with the latest promotion. FREE Multi City Upgrade PLUS Bonus \$30 eGift Card.
2.0	For Discussion
2.1	N/A
3.0	Motions
3.1	N/A

Treasurer's Report – 20/10/2025

1.0 Information Only

1.1 Actions to be undertaken:

- ☐ Check/correct accounts
- ☐ Check/correct Employee leave balances

2.0 For Discussion

2.1 Financial results for 01/01/2025 to 30/09/2025:

Total Funds Raised \$15,932

Total Projects Funded \$51,097

Bank balance 30/09/2025 \$47,609.84

Refer to Table 1 and Notes below.

2.2 Insurance renewal of \$675.00 has been paid.

2.3 Signatories still need to be added, and debit cards ordered.

2. 4	There have not been any cash deposits from the uniform shop into the account.
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Table 1:

Notes:

Admin costs:

- ☐ MYOB Subscription
- ☐ Bank fees
- ☐ WACSSO membership
- ☐ Website Expenses

Repairs & Maintenance: Canteen
fridge.

Canteen

Total Canteen Turnover 2025:

- ☐ GHPS \$51,593
- ☐ MVPS \$43,990

Other

It is understood that on top of the
Projects funded listed in Table 1
there has been \$900 of Pastoral
Care provided to families via Lowes
vouchers through the Uniform shop.

This was independent of P&C money handling processes.

GHPS P&C Cash Movement (01/01 to 30/09/2025)	
Net Income	
	\$
Mother's Day	3,480
P&C Subsidy	3,120
Fathers Day	2,662
Uniform Shop historical earnings deposit	2,185
Disco	2,126
Bake Sales	1,578
Sausage Sizzles	1,325
Raffles	708
Interest Received	522
Uniform Shop	472
License Plates	211
Containers for Canteen	52
Membership Fees	26
Colour Run	-969
Canteen	-1,566
Total Funds Raised	15,932
Less Costs	
	\$
Admin costs	3,171
Repairs & Maintenance	660
Total Costs	3,831
Net Trading Result	12,101
Projects Funded	
	\$
Playground upgrades 2025	42,484
NAIDOC Week	6,180
Literacy Program	2,045
Easter	388
Total Projects Funded	51,097
Total Movement	-38,996

Principal Report P & C General Meeting

28th October 2025

Brooks As part of the State Labour Government's election commitment, Gooseberry Hill Primary School has been allocated funding to support improvements to our school facilities and grounds.

One confirmed project is the installation of a dividing wall with an access door in the Brooks building, scheduled to take place over the **Christmas holidays**. This addition will create two distinct learning spaces, helping to reduce noise crossover between classes and enhance the overall learning environment for students and staff.

We're very appreciative of this investment in our school and look forward to seeing the positive impact these upgrades will have on teaching and learning in 2025.

Morning Routine

A reminder that if students are on school site at 8.15am they must be in the Top Undercover Area. All play areas are off limits before school, even if a parent is present.

Attendance Concerns

Overall attendance rates this year remain a concern. We continue to see a significant number of families taking holidays during the school term, as well as extending weekends for camping trips or keeping children home for "rest days." While we understand the importance of family time and balance, these are **not considered reasonable explanations** for absence and are therefore recorded as **unauthorised**.

Teachers have expressed their frustration when students miss critical lessons, assessments, or collaborative learning opportunities due to avoidable absences. It's important for families to understand the **cumulative impact** that repeated absences have on a child's learning progress, confidence, and overall engagement with school.

We would greatly appreciate the **support of the P&C** in reinforcing this message within our school community. Encouraging families to prioritise attendance and plan holidays or breaks outside of term time helps ensure that every student can make the most of their learning opportunities.

Consistent attendance truly makes a difference—it builds continuity, strengthens learning, and helps students feel connected and confident in their school experience.

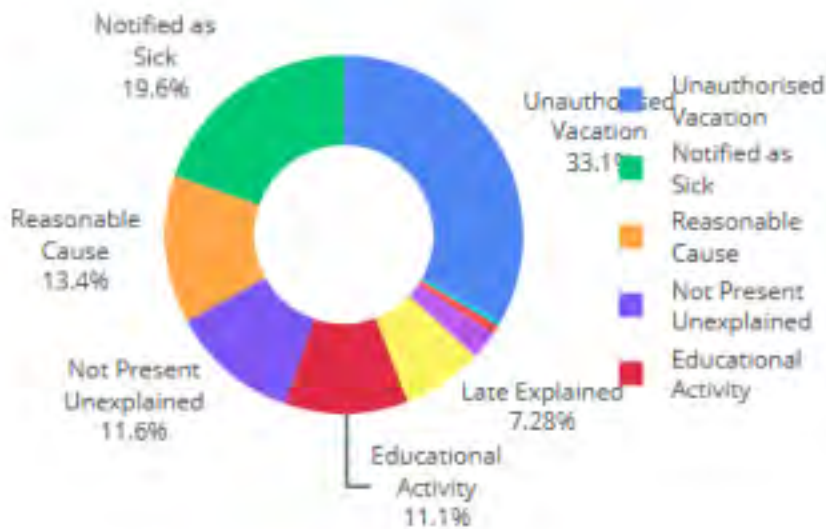
Together, we seek wisdom by striving for excellence and success in a nurturing yet challenging environment, rich with experience and support.

OFFICIAL

Absence Reasons (This Term)

Range: This Term

Attendance Codes (Exclude): /: Present, Meeting, O: Not Marked:



Logo Rebranding Survey

Thank you to everyone who took the time to complete the recent **Logo Rebranding Survey**. We received a total of 52 responses and the feedback provided was generally positive and constructive, offering useful insights to guide the next steps in our rebranding process.

A couple of responses focused on individual concerns unrelated to the purpose of the survey; however, most of the feedback reflected genuine interest and support for the school's direction.

The goal of the rebrand is to ensure that **GHPS continues to be recognised as an inclusive school**—one that proudly reflects both **our collective history** and **our modern context**. This process is about celebrating who we are as a community and presenting a consistent, welcoming identity that represents our shared values and vision for the future.

