

# GOOSEBERRY HILL PRIMARY SCHOOL PARENTS AND CITIZENS ASSOCIATION INC



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## General Meeting Minutes – 30 July 2024

**Meeting Location:** *School Admin Building and Webex*

**Meeting commenced:** *6:30pm*

**Attendance** Danielle Buckett (DB), Asher Trenorden (AT), Kylie Sheridan (KS), Judith Pescodd (JP), Ceanne England (CE), Amy Glendining (AG), , Tracy Park (TP)), Jade Johnston (JJ), Brad Saracik (BS), , Lia Simmons (LS) Sherise O’Dea (SO) Jaimee Murdoch (JM) Luke Butcher (LB)

### Acknowledgement of Country

### Open and Apologies

**Apologies:** , Larissa Wake (LW) , Lisa Logan (LL) Ross Gallagher (RG) Anthony Bennett (AB) Kellee Kingston (KK), Laura Tesija (LT)

## 1. Confirmation of previous meeting minutes (General Meeting – 11.06.24)

Accepted: CE

Seconded: AT

## 2. Actions arising from previous meeting minutes (11/06/24)

- Lia to continue researching signage. Update provided. Can use any contractor as not on school property. Quotes in motion. Outside contractor currently creating quotes. \$10,956 quote received.
- AT to continue researching water bottle filling stations. Wall mounted preferred in Keane undercover area. 2x wall mounted.
- SO to put the old Thermomix on the FB page for parents to potentially take for a small donation. Not yet done. TBC CE to complete.
- JJ to liaise with JP to confirm a date in Term 3 for parenting workshop. Locked date in 29/08

## 3. Correspondence

N/A

## 4. Reports

### 4.1. Principal (JP)

- As per report
- Discussion had with staff regarding wish list requests procedure.
- **Motion –**
  - ***That the P&C would like to put forward \$1200 towards year 6 camp as pastoral care support. Moved by AT, Seconded by LB. All in favour. Passed.***
- Look at a daytime meeting. Poll to be put in Whatsapp group.
- EOI for any parents that would like to join the school RAP committee
- Sun smart competition. Can we put shade over the new activity area maybe with winnings?

#### 4.2. President (DB)

- As per report
- Q and A session for the school to be postponed until term 1
- Small working group to be established after school walk around to create proposal of most important jobs. DB, CE, JM, TP have self nominated
- **Motion –**
  - **To Approve funding to complete the financial audit at a cost of \$175+GST per hour with an estimate of 3 hours. Allow for 4 hours at a total cost of \$770. Moved by DB , Seconded by BS . All in favour. Passed.**

#### 4.3. Treasurer (AG)

- As per report
- **Motion –**
  - **To Approve funding for insurance for P&C assets at \$675 per annum for business property insurance - 45 units. Moved by CE , Seconded by DB . All in favour. Passed.**

#### 5.4. Canteen (CE)

- As per report
- To think about changing Canteen day from Monday to Tuesday
- To think about pre-made meals on a Thursday at GHPS as a trial. CE to chat to canteen team.
- Is the fathers day breakfast happening this year? No comms as of yet. JP to follow up.

#### 5.5. Fundraising (SO)

- As per report
- Rainbow run volunteer committee to support stalls so there is less pressure on fundraising committee. Getting more parents involved.

#### 6. General Business

- Open Night - is this going ahead? JP confirmed that it will go ahead. Parent/teacher interviews are not happening this year so parents can reach out if they want to speak to teachers. Raised that this needs to be better communicated.
- Message from Matt Snell.
- P&C Processes and systems - LB to send through some ideas prior to next meeting for discussion

#### 7. Any Other Business

**Next meeting:** Term 3 - Week 8 – 3 September 2024

**Meeting close:** 7.55pm

Signed \_\_\_\_\_

Date: \_\_\_\_\_