

# GOOSEBERRY HILL PRIMARY SCHOOL PARENTS AND CITIZENS ASSOCIATION INC



## General Meeting Minutes – 23 February 2023

**Meeting Location:** School Admin Building and Webex

**Meeting commenced:** 6.40pm

### Attendance

Rachael Bolton (RB), Debbie Parkinson (DP), Julia Luck (JL), Sara Griffith-Price (SG), Sally Birkhead (SB), Matthew Snell (MS), Maile Berry (MB), Aaron Laurie-Perpignani (AL), Nicole Airay (NA), Danielle Scott (DS), Sherise O’Dea (SO), Leanne England (LE)

### Open and Apologies

### Acknowledgement of Country

### Apologies

Ross Gallagher, Asher Trenorden, Lisa Logan, Tracey Salsman

## 1. Confirmation of previous meeting minutes (General Meeting - 17.11.22)

Accepted: DP

Seconded: MB

## 2. Actions arising from previous meeting minutes (17.11.22)

- Nil

## 3. Correspondence

- Canteen recruitment/set up for new year/invoices for reimbursement, Rego Plate order, funding request (Lexile), request for payment of agreed funding (flag pole), P&C ideas from Diane Walker

## 4. Reports

### 4.1. Principal (MS)

- As per report
- Deputy roles – recruitment to commence this term
- B block demo underway, due to complete week 10. Back into classrooms for term 2.
- Updated signage is in the pipeline.
- 50 year celebration – late term 2 / early term 3 – get together a working group to contribute.
- Busy Bee – potentially end of Term 1 or early term 2.
- Library Book covering – term 2 (after kids are back in classrooms). SB – suggest grandparents would like to help. LE - Can books be taken home to cover at home? MS – would think so and will discuss with Mrs Sanderson.

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- JL – how can grandparents get involved in school – possibility of reading to kids etc? MS – to look into
- Crosswalk – contact has been made to get a warden trained, trainer has just retired, new trainer will be on board ready to train April. Planning for Term 2 commencement

## 4.2. President (RB)

- As per report
- New canteen manager started this year
- Sophie managing the second hand uniform shop
- Thanks to Debbie and Maile to help move the P&C store room end of Term 4.

## 4.3. Treasurer (LL)

- As per report
- *Motion – for P&C to close the BankWest pastoral care account - passed by majority*
  - History of the pastoral care account was to utilize the commission earned from historical school banking and decision to use these funds for pastoral care.
  - There are no plans to cease funding pastoral care, which the P&C continue to feel strongly in supporting, it will simply be accounted for in the main P&C bank account.
- *Motion – for P&C to move the Canteen bank account from BankWest to Bendigo Bank - passed by majority*

**Accepted: DP**

**Seconded: SB**

## 4.4. Canteen (NA)

- As per report
- MS – fantastic job to start the year, accommodating swimming lessons/carnival etc
- Canteen to get quotes for wish list items and request funding at next meeting

## 4.5. Fundraising (MB)

- As per report
- Need to decide what events to do this year, talked through events held last year and some ideas.
- MS – 50 year celebration
- May need to pay annual subscription fee for Australian Fundraising (\$150?), it was waived last year. P&C to look into and table at future meeting if funding required.
- JL - Ruth is keen to do the sundowner in Term 4. DP – suggested that a brief proposal be put together and presented at future meeting for a vote.
- SB – umbrella's – will get a quote from Walliston Embroidery using the indigenous artwork. MS to provide copy of artwork to SB – SB to email Jenny. SB to get costing etc.
- Lia has leftover Snelly Socks etc – currently have them at her house. Bring in and we can continue to sell (at discount if need be).

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## 5. General Business (RB)

### 5.1. Motion – approval of the following fundraising events:

- ECE Puzzle-a-thon (funds to go back into the ECE area) – passed by majority
- ECE Bike-a-thon (funds to go back in to the ECE area) – passed by majority
- Easter Raffle – to approve P&C fund up to \$500 for purchase of items– passed by majority
  - Debbie to coordinate
- Mother’s Day Stall – to hold stall and approve P&C fund up to \$2,000 for purchase of items– passed by majority
- Run 4 Fun Colour Explosion – passed by majority (to be held on the 8<sup>th</sup> December 2023)

### 5.2. Funding Request – WASCA annual fee

- *Motion - request approval for P&C to fund the Western Australian School Canteen Association (inc) up to \$200 - Passed by majority*

### 5.3. Funding Request – Lexile Reading Program (MS)

- Specific reading program to build a reading culture, also works on comprehension.
- Kids do test and get a Lexile score, books are at Lexile level and kids then read the books that support that level.
- \$2,100 is the subscription.
- Plus \$14 per child (paid by parents).
- 200 books per year (50 per term) are provided as part of subscription
- Aimed at building strong reading culture.
- Develop reading for pleasure as good practice – school links to 200 night of reading initiative.
- Staff can track kids Lexile progress from reports.
- Staff can focus class work on areas that need development based on the results from the Lexile system output.
- Base data for benchmarking is from all schools that use Lexile – good take up being a Scholastic initiative.
- Helps set out group levels for in class learning.
- SB - Last year the rego plate funds went to Lexile, the total raised from plates last year would have been more than the amount funded last year, so surplus in this.
- DP – received feedback from parent as to why kids can only read their Lexile level books? MS will raise with staff about reading for enjoyment (kids who want to ready out of their level).
- Scholastic come into do training with teachers on how to use (just held at school this week).
- AL – does the school do a read-a-thon. MS will look into.
- *Motion - request approval for P&C to contribute the funds to the Lexile Reading Program for 2023 \$2,100 - Passed by majority*

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**6. Any Other Business**

- Diane Walker gave some suggestions to the P&C – calendar, P&C info booklet, Friendship Group/Parent Rep ideas. Discussed with group.
- AGM next meeting – all roles will be declared vacant and elections will take place. Happy to provide more info on roles for anyone that is interested.

**Next meeting:** Term 1 – Week 8 – AGM followed by General Meeting

**Meeting close:** 7.53pm

Signed \_\_\_\_\_

A handwritten signature in black ink, appearing to be 'Rachael Bolton', written over a horizontal line.

Date: \_\_\_\_\_

23.3.2023.

**Rachael Bolton – GHPS P&C President**

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**Executive Meeting Minutes – 22 March 2023**

**Meeting Location:**     **online**

**Attendance**

Rachael Bolton (RB), Debbie Parkinson (DP), Lisa Logan (LL), Nicole Airay (NA), Julia Luck (JL), Sara Griffith-Price (SG), Maile Berry (MB), Nicole Airay (NA)

**Solvency Statement Declaration**

*Motion – “that the President signs a positive solvency declaration on behalf of the Executive Committee to be presented with the annual financial statements at the 2023 GHPS Annual General Meeting of the P&C.”*

*Motion carried*

Signed 

Date: 23/3/2023

**Rachael Bolton – GHPS P&C President**