

# GOOSEBERRY HILL PRIMARY SCHOOL PARENTS AND CITIZENS ASSOCIATION INC



## General Meeting Minutes – 03 August 2022

**Meeting Location:** Webex

**Meeting commenced:** 6.36pm

### Attendance

Matt Snell (MS), Rachael Bolton (RB), Debbie Parkinson (DP), Nicole Airay (NA), Julia Luck (JL), Sally Birkhead (SB), Tracey Salsman (TS), Adam Brand (AB), Asha Trenorden (AT), Larissa Wake (LW)

### 1. Open and Apologies

#### Apologies

Melissa Duxbury, Maile Berry, Lauren Johnson, Lisa Logan, Sara Griffith-Price

### 2. Confirmation of previous meeting minutes (General Meeting - 11.05.22)

Accepted: AT

Seconded: TS

### 3. Actions arising from previous meeting minutes (11.05.22)

- DP to arrange parent poll with office for Colour Run – Complete (Go Green majority winner)
- DP to connect email MS/Larissa Wake re School yearbook – Complete

### 4. Correspondence

- Number plate corro, cross walk corro, 50<sup>th</sup> event corro,,WACSSO corro, Nerf club, Aust Charities commission, Quik Click invoice, Year book

### 5. Reports

#### 5.1. Principal (MS)

- As per report
- Staff & kids absences with COVID
- Teachers chose to do full reports with comments, despite COVID impacts as they felt the importance.
- Initial NAPLAN results indicate improvement on previous year
- Reconciliation Action Plan (RAP) has been approved.
- Investigating install of second flag pole for aboriginal flag
  - DP Qu: funding for additional flag pole? Potential for P&C to fund with funds raised from family fun day/bricks? MS –TBD
- AT Qu: Is there potential student shirt with Aboriginal artist Kevin Bynder design? MS – staff shirts ordered, can look into other options.
- School can't hold P&C money

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## 5.2. President (RB)

- As per report
- Crosswalk – council approved and infrastructure installation commenced
- Traffic Warden – once we know when ready we will look to recruit.
  - Will apply for reclassification before end of year, which may then allow police to employ warden (not P&C)

## 5.3. Treasurer (LL)

- As per report
- P&C Contribution – parent questions on what it is. Need to advise parents/carers what it is and what the funds will be used for eg: traffic warden, canteen casual – something that will benefit whole school.

**Accepted: DP**

**Seconded: TS**

## 5.4. Canteen (CO/NA)

- As per report
- Will start to bring back volunteers – 1 or 2 per shift
- Had to increase prices to cover increase stock costs
- Term 2 only 9 weeks – impacted with COVID

## 5.5. Fundraising (RR)

- As per report - Including Fundraising Sub-committee meeting minutes 26 May 2022 & 26 July 2022
- Run4Fun Colour Explosion - Go green won the poll
- Disco – 70's theme
- 50<sup>th</sup> anniversary events
- Family Fun Day
  - Action: RB/NA to sit down with MS to finalise plan.
- Intentional fundraising discussion

## 6. General Business (RB)

- 6.1. Motion – approval for P&C to renew Canteen insurance for spoilage of goods, sum insured \$1,000 at \$150 premium – pass by majority
- 6.2. Motion – for treasurer to hold \$230 in petty cash/float – passed by majority
- 6.3. Motion – to hold Father's Day breakfast event- passed by majority
- 6.4. Motion – for P&C to arrange coffee van for Athletics carnival and open night – passed by majority (not to interfere with the planned Year 6 fundraising)
- 6.5. Motion – for P&C to fund up to \$5,000 for planning of Family Fun Day (deposits etc) – passed by majority

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- JL Qu– what entertainment/amusement etc? Can we reach out to local performing arts – face painters etc. RB – absolutely and will be part of planning
- 6.6. WACSSO Conference – P&C get one free ticket with membership. Lisa Logan volunteered to attend. Any one else interested to see Debbie.
- 6.7. The Fathering Project (TFP) update (Adam Brand)
- Others have joined the leadership team
  - Paper plane/pizza event – 60 attended. Cost covered. Thanks to the families that helped.
  - Term 2 – no event due to COVID
  - Term 3 – plan to paint a tree blue at school – use of scissor lift has been donated for free by a school parent. TFP will take on the school busy bee – will be catered. Request P&C funding for food. Will promote the need for volunteers.
  - Comedy night Friday 12<sup>th</sup> just for Dad's, arranged by EY Events.
  - Term 4 – Saturday 22 Oct – Perth observatory on oval with telescopes \$850 cost
  - TFP Fee \$1500 – considering separating from TFP and creating a GH Dads group. Need to look into impacts on doing this (eg: insurance coverage etc).

## 7. Any Other Business

- Second hand uniform shop (MS) – Sam is stepping down.
  - *Action - Need to put out feelers for someone to take over.*
- Yearbook (LW) – speaking with RB about putting together one for 50<sup>th</sup> year. cost is \$15 per book for 104 colour pages. Not labour intensive. Found it easy when involved at another school. Could be a '50 year book' keepsake, rather than a 'year book'. To get engagement from teachers. Showcase teachers/kids work. Meeting attendees voted for P&C endorsement – passed by majority
  - *Action - MS & LW to sit down and work out plan.*
- Number Plates - NA Qu for SB – have all been received? SB – Yes. No more orders.
  - Thanks to Sally for organizing.
- 50<sup>th</sup> Merchandise sales (SB) – appears people want umbrellas & beanies. Scope to order more with just the school logo rather than for 50<sup>th</sup>. Concern on stock that hasn't yet sold, before buying more items. Propose to consider additional stock for next winter.
- Volunteers discussion
  - engage broader spectrum, go through class reps, ask for some per class, 4 weeks prior to event, advise what they will be volunteering for.
  - Look to create a register for volunteers, could be via parent reps, asking what they would like to, be willing to volunteer for.
  - Provide detail on volunteer roles and what will be required.

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**Next meeting:** Term 3 – week 7

**Meeting close:** 8.05pm

Signed \_\_\_\_\_

Date: 31/8/22

**Rachael Bolton – GHPS P&C President**

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