

# GOOSEBERRY HILL PRIMARY SCHOOL PARENTS AND CITIZENS ASSOCIATION INC



---

## General Meeting Minutes – 11 May 2022

**Meeting Location:** *Webex*

**Meeting commenced:** *6.38pm*

### Attendance

Susan Archdall (SA), Rachael Bolton (RB), Debbie Parkinson (DP), Lisa Logan (LL), Julia Luck (JL), Maile Berry (MB), Sally Birkhead (SB), Larissa Wake (LW), Asher Trenorden (AT), Tracey Salsman (TS), Faye Morgan (FM)

### 1. Open and Apologies

#### Apologies

Matt Snell, Lia Simmonds, Rachael Rowcroft, Brianna Wearden, Kristel Clark, Melissa Duxbury, Sara Griffith-Price

### 2. Confirmation of previous meeting minutes (AGM - 02.03.22)

Accepted: MB

Seconded: AT

### 3. Confirmation of previous meeting minutes (General Meeting - 02.03.22)

Accepted: TS

Seconded: MB

### 4. Actions arising from previous meeting minutes (02.02.22)

- MS to look into ECE retic matter
- Car rego actions

### 5. Correspondence

- Number plate corro
- Bendigo Bank statement
- Canteen employment corro
- Coffee van swimming carnival
- Lego comp
- sponsorship opportunity - Professionals Real Estate in Forrestfield
- cross walk corro
- nerf club corro
- 50<sup>th</sup> event corro
- WACSSO affiliation invoice

### 6. Reports

*Our Vision: "In partnership with our school we welcome and encourage our families to come together to inspire the future citizens of our world to be the best they can be."*

# GOOSEBERRY HILL PRIMARY SCHOOL PARENTS AND CITIZENS ASSOCIATION INC



## 6.1. Principal (SA on behalf of MS)

- As per report
- COVID update
- Naplan – absentee issues
- Staffing issues – difficult to get relief staff, everyone doing their best, all teachers helping out
- Gala dinner update
- Building program update
- Q: FM – what point do you close school?  
A: Principals can't close schools. Advice is that schools will not close.

## 6.2. President (RB)

- As per report
- Welcome new committee
- Acknowledge Sara and others for Mother's Day stall and Ang Rawlings for donation for raffle prize
- Crosswalk Attendant update

## 6.3. Treasurer (LL)

- As per report
- New report style – moved onto MYOB system
- MYOB assists in meeting obligations with employees
- Bank West no longer doing new business accounts – no impact to our accounts at this time.

**Accepted: JL**

**Seconded: MB**

## 6.4. Canteen (CO/NA)

- As per report
- Not keen on volunteers with rising covid cases
- Unsure how COVID will impact this term
- Took a hit last term due to high absentees

## 6.5. Fundraising (RR)

- As per report
- Mother's Day stall – profit \$2,651.08, thanks to volunteers and donations
- Mother's Day raffle - 61 tickets sold - \$594.75 profit. Thanks Asher for coordinating
- Rego Plate update – sold enough to go ahead
- Colour Run – need to decide Go Green or Prizes
  - *Action - DP to arrange parent poll with office – majority rules*
- School Disco – propose to hold event - 70's theme, with 'supper' for parents – Term 3, date 16<sup>th</sup> September

*Our Vision: "In partnership with our school we welcome and encourage our families to come together to inspire the future citizens of our world to be the best they can be."*

# GOOSEBERRY HILL PRIMARY SCHOOL PARENTS AND CITIZENS ASSOCIATION INC



- *Motion – approval to hold disco - Passed by majority*
- Do we want to do any other small fundraisers?
- AT – do we need to consider what we are fundraising for? All agree this is important
- JL - Ruth has suggested another sundowner and is happy to contribute
- RB – Family Fun Day proposal. Celebrate school community. 50 years. Rides, stalls etc. Choir of past and present students, bands from school etc. Propose 12 November. Will create a working group.
  - *Motion – approval to proceed with Family Fun Day - Passed by majority.*

## 7. General Business (RB)

### 7.1. West Nerf – Nerf hobby group event

- Insurance discussion
- Fathering Project may like to get involved?
- AT – kids may not be able to do gun related activity
- We would have duty of care if it is P&C endorsed
- Does it set a precedence?
- *Motion - for P&C to endorse to the Nerf hobby groups event on school grounds – not passed*

### 7.2. Gooseberry Hill License Plates (SB)

- Proposal to raffle off a license plate
- *Motion - Approve to hold raffle – pass by majority*
- Discussion on raffle license

### 7.3. 50th Celebrations merchandise (SB)

- Talked through proposal document
- *Motion - To seek approval for the Celebrating 50 Years, Gooseberry Hill Primary School merchandise options and marketing plan, including funding of upfront costs \$3401.40 – pass by majority*
- LW – proposed tea towel with kids drawings on it
- FM – need to be careful on spending and not selling.
- Can we include the old merch mugs?

7.4. *Motion – approval to fund annual subscription to Liquor and Gaming (for raffles) up to \$300 – pass by majority*

7.5. *Motion - approval to fund Lexile Reading Program for 2022 – pass by majority*

7.6. *Motion – approval for retrospective approval to fund additional amount for purchase of items for Mother’s day stall - pass by majority*

7.7. *Motion – approval for retrospective approval to fund \$300 for purchase of prizes for LEGO competition– pass by majority*

## 8. Any Other Business

- GHPS 50<sup>th</sup> Anniversary Brick Paver Fundraiser (FM)

*Our Vision: “In partnership with our school we welcome and encourage our families to come together to inspire the future citizens of our world to be the best they can be.”*

**GOOSEBERRY HILL PRIMARY SCHOOL  
PARENTS AND CITIZENS ASSOCIATION INC**



- Talked through proposal document, bricks purchased and engraved with family name, spot chosen by MS outside of admin building under flagpole. FM can organized online aspect but would need volunteer(s) to organize laying of bricks. Payment of bricks will cover costs so no outlay and projected profit of \$2,300.
- *Motion – approval to proceed with Brick Paver Fundraiser – Passed by majority*
- LW – suggested that we call out for Dad's to volunteer in the mothers day stall next year
- LW – raised the possibility to have a year book again. Discussed history and suggested meeting with MS.
- *Action – DP to connect email MS/LW*

**Next meeting:** Term 2 – week 7 (8 June 2022)

**Meeting close:** 8.35 pm

Signed \_\_\_\_\_

Date: \_\_\_\_\_

*3/8/22*

**Rachael Bolton – GHPS P&C President**