

GOOSEBERRY HILL PRIMARY SCHOOL PARENTS AND CITIZENS ASSOCIATION INC



General Meeting Minutes – 02 March 2022

Meeting Location: Webex

Meeting commenced: 7.20pm

Attendance

Matt Snell (MS), Rachael Bolton (RB), Debbie Parkinson (DP), Lisa Logan (LL), Julia Luck (JL), Maile Berry (MB), Melissa Duxbury (MD), Lauren Johnson (LJ), Rachel Rowcroft (RR), Sally Birkhead (SB), Kristel Clark (KC), Larissa Wake (LW), Lia Simmonds (LS), Asher Trenorden (AT), Brianna Weardon (BW), Sara Griffith-Price (SG), Tracey Salsman (TS), Jacinta Without (JW)

1. Open and Apologies

Apologies

Stacey Conway, Nicole Airay, Christine O'Brien

2. Confirmation of previous meeting minutes (24.11.22)

Accepted: LJ

Seconded: JL

3. Actions arising from previous meeting minutes (24.11.21)

- P&C committee will look into how to manage for volunteer call outs in the future – this is an ongoing consideration

4. Correspondence

- Matthew Hughes office - crosswalk support
- Number plate corro
- New quotes ECE water play
- ECE corro – puzzle-a-thon & bike-a-thon
- Thanks for year 6 leavers event
- ACNC – add Treasurer to portal account
- Bendigo Bank statement
- Canteen employment corro
- Gala event corro
- Member forms

5. Reports

5.1. Principal (MS)

- As per report
- COVID update/discussion

Our Vision: "In partnership with our school we welcome and encourage our families to come together to inspire the future citizens of our world to be the best they can be."

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- Business Plan 2021-23
- Spending 2022
- Other Activities
- Building Program
 - SB – is 1 universal toilet in KUA enough? MS – can look into it.
 - JL – retic in ECE needs rerouting dur to water play. MS in discussions.
- Crosswalk

5.2. President (RB)

- As per report
- Thank you to committee incoming and outgoing and fundraising team
- Crosswalk Attendant
- Canteen
 - Casual assistant appointment and commenced
 - Not using volunteers due to COVID obligation and casual help

5.3. Treasurer (LL)

- As per report
- Welcome new committee

Accepted: MD

Seconded: DP

5.4. Canteen (CO/NA)

- As per report

5.5. Fundraising (RR)

- No report tabled

6. General Business (RB)

6.1. Gooseberry Hill License Plates (SB)

- *Motion* - Approve actions required to reactivate the GH license plate series as part of the 50th birthday celebrations – pass by majority
- *Motion* - Approve the Option 2 license plate design as set out in this report - pass by majority
- *Motion* - Authorise the license plate committee (comprising Rachael Ward, Lia Simmonds and Sally Birkhead) to progress with actions required to reactivate series, marketing and sales – passed by majority
- *Motion* - Authorise the GHPS P&C President and Secretary or Treasurer to sign required DoT paperwork to reactivate the series, and authorise payment to the maximum amount of \$650 for the DoT design fee – passed by majority
- Confirm purpose of resulting funds (as required by DoT) – discussed and agreed Lexile Reading Program

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- Require the license plate committee to provide monthly progress report – to be presented at P&C meetings
- Express the P&C's gratitude to B'hive Design Co for its generosity in developing the logo – agreed – Sally/Lia to draft letter and agree to gift

6.2. 50th Celebrations Logo – discussion (RR)

- Vote on the four logo options - selected by majority

6.3. 50th Celebration gala update (DP on behalf of organisers)

- We are in the planning stage. We have booked the Arts Rubicon in Burswood an indoor event space for Saturday 10th September. The event will be a cocktail dress stand up event with food, entertainment and a bar to purchase drinks.
- We are looking for a someone that might be interested in compiling a photo slide show of GHPS images from the last 50 years to display on a wall though out the evening.

6.4. Motion – approval of the following fundraising events:

- ECE Puzzle-a-thon (funds to go back into the ECE area) – pass by majority
- ECE Bike-a-thon (funds to go back in to the ECE area) – pass by majority
- Easter Raffle – to approve P&C fund up to \$500 for purchase of items– pass by majority
- Mother's Day Stall – to hold stall and approve P&C fund up to \$1,000 for purchase of items– pass by majority
- Run 4 Fun Explosion – pass by majority

6.5. Motion – retrospective approval of \$90 to join the Western Australian School Canteen Association (inc) – passed by majority

6.6. Motion – approval to contribute funds to the Fathering Project for annual subscription fee and events up to \$2000 – passed by majority

6.7. Number of meeting per term – discussion – not enough member left to vote

7. Any Other Business

- ECE busy bee

Next meeting: Term 2 - TBA

Meeting close: 8.38 pm

Signed _____

Date: _____

11/5/22

Rachael Bolton – GHPS P&C President

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