

**GOOSEBERRY HILL PRIMARY SCHOOL
PARENTS AND CITIZENS ASSOCIATION INC**



**Minutes of General Meeting
4 September 2019**

Held In: GHPS Library

Meeting Opened: 6.38pm

ITEMS

ACTION (NAMES)

<p>1) Open / Apologies</p> <p>ATTENDANCE: Emma-Jo Broadley, Ainslie Royle, Danielle Meagher, Kylie Eaton, Matt Snell, Dan Reaveley, Lisa Logan, Maile Berry, Elissa Mansell</p> <p>APOLOGIES: Christine O'Brien, Tracy Brand, Nigel Wiltshire, Deb Lack-Moran, Stacey Conway, Elizabeth Williams, Faye Morgan, Nicole Airay, Elis Sinclair</p>	
<p>2) Confirmation of Minutes of Previous Meeting 7/8/2019</p> <p>Accepted: DR Seconded: DM</p>	
<p>3) Actions Arising from Previous Minutes 7/8/2019</p> <p>a) Lowes – KE contacted Lowes re rain jackets. At a cost of \$70 per embroidered rain jacket it was decided to not go ahead. We could consider a special order similar to cotton polo's. Cotton polo's will continue to be a special order as Lowes is unable to source the cotton.</p> <p>b) Canteen – Year 1 parents were sent a letter re how to volunteer in the canteen as it was felt that they did not have this information and this may be preventing them from volunteering. The faction carnival roster is ready and being distributed.</p> <p>c) Busy bee - Help needed to clear area for STEM building. Garden removal/pavers to be taken up, wall to be taken down. Those who could help with wall to arrive 8am, others later to minimize safety issues. Some parents already volunteered and have equipment for use.</p> <p>d) Scanner tabs – Suggestion that school could run a program that allows parents to buy labels that can be scanned and returned to owners. Would impose extra work on front admin staff. Not sure benefits outweigh costs.</p>	<p>CO/NA – Create a roster that is visible to school community to be posted on social media/newsletter etc</p> <p>MS – Create job list to advise parents LL – Promote KA – morning tea</p>

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<p>e) Bendigo Bank – Bendigo approached P&C last meeting about the possibility of a partnership whereby P&C got some money when people took up their products. At this stage, the P&C have decided not to sign up for this.</p> <p>f) Thermomix –Purchase through KE fell through, however Lisa Logan is prepared to sell her TM31 to the P&C for \$250. It will need a service at some time.</p> <p>g) 2040 Documentary – Documentary has been purchased. A viewing of documentary for school community is to be arranged.</p>	<p>LL – take thermomix into canteen CO – service during holiday time EM – arrange payment</p> <p>FM/FE – arrange a date for viewing</p>
<p>4) a) Correspondence: EB</p> <ul style="list-style-type: none"> • WASCA Committee paperwork • WASCA Buying Guide • WACSSO Certificate of Membership • WACSSO – new constitution • Bankwest Statements 467, 465 • Matthew Hughes MLA – forum invitation re education in electorate • Main Roads WA – Childrens Crossing decline letter • ATO Superannuation Statement 	
<p>Reports</p> <p>a) Treasurer’s Report: EM - see attached Accepted: DM Seconded: LL</p> <p>b) Principal’s Report: MS - see attached Accepted: EB Seconded: KE</p> <p>Discussion around</p> <p>Disco - school to arrange tickets and evening, P&C to run canteen. No food preorder although food will be available for purchase during evening.</p> <p>Nature Playground outside STEM area - Bendigo Bank have grants available. Fiona to get quotes to P&C so they can apply for grant.</p> <p>Helping Hands - accessing the school 17th September to assess the school</p>	<p>NA/KE – discuss canteen arrangements with CO</p> <p>FE – provide quote for Natureplay area KA – apply for</p>

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<p>C-Pens - Speechify is a new program the school are currently using as a support tool.</p> <p>End of year presentation times raised – Matt suggested the school would like to hold the EOY Presentation at 9am as the end of year is so busy and there are currently many evening events. Discussion around the need to keep in mind that parents will be taking a few mornings off already for other school commitments, particularly those attending Yr 6 Graduation. Was suggested that it would be difficult for everything to be fitted into the 1 hour timeslot. Also, need to look at how the traditional Year 6 send off traditions would be incorporated.</p> <p>Cyber Safety - Earnshaws Real Estate are funding a cyber safety talk at the school, times TBC.</p> <p>c) Canteen Report: CO'B - see attached Accepted: DM Seconded: LL *P&C would like to see more details on financials. NA advised we can get a report from from Quickcliq. *As a way to get more volunteers it was suggested there be a more visable roster and advertise the current menu</p> <p>e) Fundraising Report: LL – no report tabled</p>	<p>grant</p> <p>MS - look at how these events would include these aspects and how events could potentially be combined to minimize impact on parents leave</p> <p>LL – promote</p> <p>CO/NA – Generate report on financials for next meeting</p>
<p>5) Funding Request: FE</p> <ul style="list-style-type: none"> • Vege Crunch <p>Motion: We the P&C approve funding of up to \$200 to purchase vegetables for the above.</p> <p>Passed unanimously</p>	<p>NA – arrange purchase/delivery of vegetables</p>
<p>6) Date of next meeting: 30th October 2019</p>	
<p>7) Meeting closed: 7.55pm</p>	

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Signed _____

Kylie Eaton – GHPS P&C President

Date: _____