

GOOSEBERRY HILL PRIMARY SCHOOL  
PARENTS AND CITIZENS ASSOCIATION INC



**P&C General Meeting \* Wednesday 25<sup>th</sup> October 2017**

**Venue: GHPS Library**

**Meeting opened: 6.36pm**

1. Welcome - Kylie welcomed Matthew Snell, new school Principal to his first P&C meeting.

**Attendance:** Kylie Eaton, Emma-Jo Broadley, Narell Harrison, Elissa Mansell, Elizabeth Williams, Matthew Snell, Tessa Murabito, Ainsley Royale, Nicole Airay, Christine O'Brien, Danielle Meagher, Vimi Mannar

**Apologies:** Deb Lack-Moran, Fiona Elsegood, Maile Berry

2. **Minutes of 2<sup>nd</sup> August meeting** – minutes not approved, to be approved at next meeting.

**Minutes of 23<sup>rd</sup> August meeting** – accepted as a true and accurate record.

Accepted: EW

Seconded: EM

3. **Actions arising from previous minutes:**

3a. **Certificate of Appreciation:** has been finalized and uploaded to TidyHQ. Elizabeth to send out certificates for everyone that has assisted throughout the year in a bulk lot.

3b. **Branding of P&C:** Kym was to present further info. - not in attendance tonight so item to be held over to next meeting.

3c. **Sustainability & Recycling:** Belinda Cass has organized recycling bins. Program will be rolled out beginning with Kindy/PP area. Fiona was going to report further however not able to attend tonight – hold over to next meeting.

3d. **Assessing projects against survey criteria:** Project list is relatively small – not looked at it yet as new Principal and needs time for him to assess before we discuss further. Current list has some contentious items and need to make sure that we are making the right decision. Conscious that parent body are looking for commitment from P&C to spend money that we have in hand. At next meeting MS will have had opportunity to review and we will make decisions about what we would like to commit to in new year. New business plan needs to be implemented from beginning of 2018 so there may be more ideas that come through this avenue.

4e. **Bike offer from Matthew Hughes:** Matthew is happy to offer this as a fundraising opportunity. Suggested that we hold a Christmas raffle over 2 weeks, possibly coinciding with Kalamunda Night Markets/Saturday Market – need to organize registration of raffle, raffle tickets. EW to organise.

4. **Correspondence**

In – Nature playgrounds, Browns, Bankwest, Cadbury, National Bandana Day, Lemontree Fundraising

Out – nil

# GOOSEBERRY HILL PRIMARY SCHOOL PARENTS AND CITIZENS ASSOCIATION INC



## 5. Principals Report

There was no report tabled from Matthew Snell as it is his first P&C meeting since commencing his new role as Principal. His priority at present is to get around to all classes and get to know the kids and the wider school community. Matthew indicated that GHPS held great appeal due to the dedication & commitment of the school and wider community having a vested interest in a great school. He further indicated that he is keen to work closely with P&C and rest of school community.

**Goodguys/Girl Power** program combining to bring the URStrong program to the school in 2018, both as PD for staff and then for the benefit of students/families. Rotary Club (Kalamunda) have offered sponsorship for parents & students to attend for \$20 but stipulated that there needs to be availability for others outside school to attend – max 90 per session / 2 sessions. Dates to be secured.

**Crocheted poppies** for ANZAC Day – introduced discussion around a set of permanent poppies being 'crafted' that can be used for ANZAC Day services and then stored for future years to use. Ideas included crochet/knitting groups as well as felt poppy kits being distributed to families to make and then bring back. Action: EW to organise crochet poppies

## 6. Treasurers Report

As per report, income mainly from canteen and cake stall. No change in pastoral care account.

Accepted: NA

Seconded: EB

## 7. Fundraising Report

As per report. Term 3 – Fundraisers/activities held included Father's Day Breakfast, Cake Stall at Open Night, Athletics Carnival & Challenge Walk. Total raised for Term 3 - \$646.

Year to date funds raised = \$12,296.73

**Fun/Colour Run** was cancelled and that the disco (which was cancelled to focus on colour run) was held as per original plan.

**Disco** – canteen open, \$5 entry (incl. Freddo Frog), rescheduled from Term 3. Tessa to organise decorations and float for door. DJ to be paid out of door sales of tickets. Funds from Disco to go towards assisting Yr6 with their Leavers gift. Discussion resolved that the P&C are not committed to provide top up funding for a friendship/buddy bench as had previously been suggested. MS to go back to Yr 6/admin for other options for their gift for this year. P&C will look at options to fund the 'Buddy Bench' as a purely P&C activity.

Canteen will be open for Presentation Night – preorder menu to be finalised and communicated.

Accepted: EB

Seconded: NH

MOTION – That this P&C committee provide the 'pre-sale' funds of P&C disco entry to GHPS to use as a top up contribution for the Yr 6 leavers gift in 2017.

Moved – Tessa, Seconded – Narell. All in favour – Motioned carried.

## 8. Canteen Report

Nicole & Linda met during school holidays to investigate paid canteen manager role with volunteer assistance between 11am-1pm (1 person Tue + 2 on Fri). Investigations calculated on 16 hr/ week for 2 days or 21.5hr for 3 days/week with hours of 8.30am – 2pm. There would be online ordering only. Takings currently between \$200-450 on Tuesday & up to \$900 on Fridays.

Tea Rooms award would apply to position - \$17/hr for first 6mths then up to \$20/h plus super.

WACSSO will be able to assist with advertising & contracts. We still need to determine who would

GOOSEBERRY HILL PRIMARY SCHOOL  
PARENTS AND CITIZENS ASSOCIATION INC



be the point of contact & manager for the staff member. It is calculated that we have roughly 50% costs under the current arrangements.

Aiming to have info from WACSSO so that we can put forward motion at next meeting to have paid staff member on trial from beginning of Term 1 2018

More than likely that canteen will need to be closed with lack of volunteers regularly on Tuesdays and odd Fridays for Term 4.

Accepted: EB

Seconded: KE

9. **Dancesport**

Movement from parent body to move to a different company. Contacted Edu Dance – they have committed to cheaper price & capped price per family. Concern that we should perhaps allow Dancesport the option to revise their program.

Principal has committed to review current program and other alternatives for 2018 program.

10. **School Fair** - Nicole to start working on permits etc... and further discussions to be held at next meeting.

11. **WACCSO Conference** –

Elizabeth attended sessions on Canteen management & attracting P&C volunteers. Discussions built on this information resolved to

1. Send membership form home with family reps at the beginning of each year and include them in a welcome pack for Kindy parents. P&C members to meet/greet new kindy parents with welcome pack.
2. Welcome events Term 1 2018 – after school picnic & activity
3. Dates for events for 2018 will not advertised in diary so that we have flexibility to move dates, types of events etc. as required without causing confusion.
4. Term planner to go out at the beginning of each term – email to parents and with newsletter.

12. **Other Business**

- Discussion around the suggestion that there be an allowance made to each teachers a wishlist for their classrooms resolved that it would be better to provide a set amount to each 'area' of the school rather than individual teachers – ie. ECE, yr 4-6, Arts, LOTE etc . MS suggested further discussion on this idea before being actioned.

13. **Date of next meeting:** Wed 22<sup>nd</sup> November (week 7 Term 4)

**Meeting closed: 8.23pm**

Kylie Eaton

Date