

GOOSEBERRY HILL PRIMARY SCHOOL
PARENTS AND CITIZENS ASSOCIATION INC



P&C General Meeting * Wednesday 2nd August 2017

Venue: GHPS Library

Meeting opened: 6.34pm

1. Welcome to all, and to special guest, Matthew Hughes MLA. Matthew is the Member for Kalamunda, Chair of Rural & Remote Education Advisory Council (RREAC) and retired Principal at John Septimus Roe Anglican Community School. He is committed to speaking to many electorate groups to get a sense of current issues in the local community, including meeting with schools, P&C and P&F groups. He is in his office Monday & Thursday or every day in non-sitting weeks – don't need appt – he has an open door policy.
2. **Attendance:** Kylie Eaton, Emma-Jo Broadley, Narell Harrison, Elizabeth Williams, Kym Buckingham, Fiona Elsegood, Anne Bell, Shonna Grant, Tessa Murabito, Kelin Dietrich, Maile Berry, Deb Lack, Eddy Hollands, Anne Bennett, Nicole Airay, Dan Pearce, Elissa Mansell, Matthew Hughes MLA Kalamunda
Apologies: Fay Morgan, Anna Campbell, Helen Griffiths, Nicole Mottram, Shirley Muir, Simone Gannaway, Danielle Schultz, Kate Anthony, Ainsley Royale, Kerrie Rowe, Danielle Meagher
3. **Minutes of May meeting were amended:**
4. Accepted: Tessa
5. Seconded: Shona
Minutes of June meeting held 7/6//17 accepted as a true and correct record.
Accepted: Shona
Seconded: Maile
6. **Actions arising from previous minutes:**
 - 4a. Formal thank you and acknowledgement from P&C template certificate designed by Shona. Certificates should specify the event rather than just ongoing support.
MOTION – That this P&C committee adopts the tabled document as the template for appreciation certificates to be uploaded to TidyHQ in A5 format and to be printed on white card.
Moved: Shonna
Seconded: Elizabeth
Motion carried
 - 4b. **Branding of P&C:** Competition open to all GHPS student to design logo. Sub-committee to set parameters and distribute competition guidelines to students through school channels.
 - 4c. **Busy Bee:** Saturday August 18th at 9am - paint toilets B block, paint mushrooms in A block, garden behind LOTE room, lawn to be laid, planting tube stock near new admin building.
Communicate to school community via Friday Reminders and next newsletter.
 - 4d. **WACSSO Conference:** Kylie, Elissa, Liz, Tessa attending – sharing 2 tickets.
 - 4e. **Little Legends Club:** not following up

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4f. **Sustainability & Recycling:** Nicole spoke to Belinda. 4 bins from Shire to be located near Kindy & PP. No costs, just volunteers. Fiona to meet with Belinda to document logistics and organise a launch for the project in a few weeks.

7. **Correspondence**

In – Coles invoices, Statements & Tokens for Banking, Cert of Membership WACSSO, WACSSO conference info & Invoice, other assorted invoices for canteen supplies.

Out - nil

6. **Treasurers Report**

Signatures have been changed over on bank accounts.

Revenue from School Banking commission is currently going into pastoral care account – need to publicise that this is where it is going and then we don't need to run separate fundraising for funds for this account.

Current balance of trading account is just over \$61,000 with invoice to pay of \$3000 for school event as previously agreed.

Accepted: Kym, Seconded: Nicole

6. **Principals Report**

Fiona is Acting Principal for next 6 weeks before she goes on LSL and then Anne Bell will take over for remainder of term.

See attached report

Accepted: Elissa

Seconded: Kym

7. **Presidents Report**

See attached report

Accepted: Kym

Seconded: Elissa

8. **Fundraising & Social Report**

See attached report

8a. School Fair – nothing progressed – more next meeting.

8b. Colour Run – need volunteer commitment before we go further. Suggested that this be run as an 'event' rather than as a fundraiser, will need at least 20 volunteers. Next meeting – costs and motion as to how we are going to run the event. Proposed date is 12th Nov.

Accepted: Tessa

Seconded: Nicole

9. **Canteen Report**

Canteen days moving to Tue/Fri due to lack of volunteers, particularly on Monday's. Information to parents to be in Friday reminders, Newsletter, SchoolBag app & on Facebook page.

MOTION: This P&C Committee move to change the canteen day from Monday to Tuesday commencing Tuesday 15th August.

Moved: Shonna

Seconded: Liz

Motion carried

10. **Music Report**

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No report tabled

11. **Survey Follow-Up**

A list of possible projects & priorities from online survey of school community has been collated—see report - and a list of criterion has been developed, against which these ideas should be considered before they can progress to consideration for funding by P&C. Maile has further developed this to an online survey that can be opened up to P&C committee (& school admin) for their feedback so that everyone can participate in evaluation. Ideas need to be vetted to see that they are appropriate, practical and achievable.

12. **Matthew Hughes MLA, Member for Kalamunda**

He is 'waving the flag' with Minister for Education to gain attention for local area schools overlooked for funding previously in an effort to secure a more even funding distribution. Wants to be a strong advocate for locals and is seeking feedback from parents about their concerns/needs regarding education - eg bus from Mundaring/Darlington across to Kalamunda for special arts . He is committed to meeting with all local schools and their P&C/P&F committees & looking to hold a Jamboree to discuss common concerns & issues.

13. **Other Business**

Date for Disco – Friday 27th October.

Bunnings have a Community Liaison Person who we can contact for assistance, fundraising etc.

Full school photo – parents can purchase copies of Patrick's Farewell Photo – info to be distributed via normal school channels.

Ragtag – lost property idea to be further investigated.

14. Next meeting: 23rd August 2017

Meeting closed: 8.21pm



Kylie Eaton



Date