



## P & C Meeting - 15th March 2017

### MINUTES

Opened at 7.35pm

**Attendances:** Cathy Burbridge, Helen Griffiths, Liz Williams, Faye Morgan, Emma-Jo Broadley, Danielle Schultz, Patrick Bourke, Shonna Grant, Tessa Murabito, Kylie Eaton, Elissa Mansell, Marielle Bradfield, Dan Pearce, Eloise Scott, Danielle Meagher, Emily Newland, Kym Buckingham, Amy Durling, Maile Berry, Fiona Elsegood, Nicole Airay, Deb Lack-Moran, Nicole Harrison, Nicole Ireland, Anne Bennett

1. **Apologies:** Elis Sinclair, Linda Radukanovic, Dimitrije Radukanovic, Lyn Maurer, Tash Binns, Anna Campbell Jesse Cormans
2. **Confirmation on previous minutes:**  
Previous minutes were passed in AGM held before this meeting
- 3 **Correspondence:** Fundraising, canteen mail received, handed to relevant people
- 4 **Principal's Report:** see report in Dropbox
  - Parking on Huntely Street is still an issue. Will see if we can get reverse parking signs installed. Kiss n Drop on Ledger Road is also still an issue. It was recommended paint markings to make it more visible that this is not a parking bay.
  - Discussion about mobile tower and asbestos, no additional information available, awaiting reports.
  - **Carried: EM**
  - **Seconded: NA**
- 5 **Board Report:** see report in Dropbox
  - **Carried: NA**
  - **Seconded: EM**
- 6 **Welcome Picnic feedback:** 16 people signed up from the Welcome Picnic. It was very well received. The turn up was better straight after school. Suggested to have it once per term or once per semester. Will be talked about at next meeting.
- 7 **Class Reps Update:** All classes have a parent rep assigned. Most parents have filled in and returned their details. It's a great way to get reminders to parents.
- 8 **Fundraising:** see report in Dropbox
  - **Kalamunda Show Burger Stall update:**
  - Falls Rd PS have asked us if we'd like to host the burger stall every second year
  - moving along with applications, permissions to hold the stall is granted
  - a fridge is needed
  - \$10 is the fee we need to pay for electricity, electrical cords need to be certified
  - 40 volunteers are needed for 3 hour time slots
  - you can dedicate your timeslot to the Sydney Music tour

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PARENTS AND CITIZENS ASSOCIATION INC**



- need to find out if there are restrictions on what we can sell
- **Carried: NA**
- **Seconded: FM**

**9 Maggie Dent update:** need to sell 40 more tickets, currently \$600 profit

**10 Suggestion Box:** Letter from Yr 5 student –“I think there should be another Music Program for kids outside of SIMS. That way more children get a chance to learn an instrument...please.”  
Linda explained all of the options for non SIMS students, we have a very strong music program.  
Reply approved by Lynda O’Reilly and Fiona Elsegood with reply sent to the student.

**11 Any other business:**

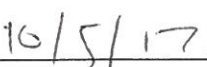
- **Emma-Jo** brought up the idea of a specialist science teacher. The consensus from Fiona and Patrick was this was not a feasible plan. There would need to be a funding cut elsewhere to allow this. It was mentioned that SCITECH come to schools for science days, we could pursue this opportunity.
- **Emma-Jo** also suggested a knowledge transfer to be written up for procedures on how specific fundraising stalls work. As these are now passed on to year groups there should be something in writing for the organisers to follow. Then a debrief after the event to see what could be done better.
- **Emma-Jo** to email class reps to attend next meeting.
- **Elissa** to see if a WACSSO training session could be possible. It seems some of our procedures aren’t up to scratch. This would be a good refresher.
- **Ann** would like to see the roll of P & C to be explained, it seems very fundraising focused. It was discussed that the minutes to be placed on website and the P & C needs to be more accessible. The agenda can be advertised and to build a sense of community.
- It was suggested to hold a fundraising event with proceeds going to charity. The P & C are unable to hold a fundraising event under P & C Insurance. The funds are purely for P & C.
- Online ordering for canteen is going very well.
- Fair to be discussed at next meeting.
- **Helen** has asked for any gifts, bags to be handed in for Mothers Day Stall.
- **Emma-Jo** to send class reps a reminder.
- **Nicole Airay** wants to build a scarecrow and enter into The Myattsfield Scarecrow Competition. The prize is \$300.

**Meeting Closed – 8.52pm**

**Date of next meeting - 3 May at 6.30pm**



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Kylie Eaton - President

  
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Date