

GOOSEBERRY HILL PRIMARY SCHOOL PARENTS AND CITIZENS ASSOCIATION INC



Minutes of Annual General Meeting 17 March 2021

Held In: GHPS Library & Webex

Meeting Opened: 6.30pm

ITEMS	ACTION (NAMES)
<p>1) Open / Apologies</p> <p>ATTENDANCE: Rachael Bolton, Debbie Parkinson, Melissa Duxbury, Matt Snell, Lauren Johnson, Elissa Mansell, Christine O'Brien, Kerrie Rowe, Lisa Logan, Tracey Salsman, Larissa Wake, Julia Luck, Stacey Conway, Maile Berry, Elis Sinclair, Sally Birkhead, Lia Simmonds, Deb Lack-Moran, Faye Morgan, Kristel Clark, Michelle O'Connor</p> <p>APOLOGIES: Nicole Airay, Sara Colombini, Nicola Chambers, Abigail Stone</p>	
<p>2) Confirmation of Minutes of Previous AGM 29/4/2020</p> <p>Accepted: EM Seconded: SB</p>	
<p>3) a) Correspondence: DP</p> <p>Bank Statements – BankWest</p> <p>WACSSO – P&C Handbook, newsletter</p>	
<p>4) Reports</p> <p>a) Principal's Report: MS</p> <ul style="list-style-type: none"> • see attached report <p>Accepted: DP Seconded: KR</p> <p>b) President's Report: RB</p> <ul style="list-style-type: none"> • See attached report <p>Accepted: ES Seconded: LL</p> <p>c) Treasurer's Report: EM</p> <ul style="list-style-type: none"> • Passed audit • Total income \$155,142 	

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<ul style="list-style-type: none"> • Total expenses \$121,284 • Net profit \$33,000 • Current bank balance \$110,252 • Committed costs: <ul style="list-style-type: none"> ○ \$35k – playground (under construction) ○ \$15k traffic warden <p>Accepted: DP Seconded: MD</p> <p>d) Canteen Report: CO'B/NA</p> <ul style="list-style-type: none"> • see attached report • Rachael says thank you to Christine for all that she does • Elissa commends Christine on a great job in her time as Canteen manager, streamlining suppliers and making accounts much easier to manage. <p>Accepted: DP Seconded: EM</p> <p>e) Fundraising Report: MD</p> <ul style="list-style-type: none"> • see attached report • Fundraising events for 2021: <ul style="list-style-type: none"> ○ Quiz Night ○ Disco ○ Trash-a-thon/Dance-a-thon ○ Run4Fun • Rachael says thank you to Melissa for all the work put in throughout the year <p>Accepted: CO Seconded: EM</p>	
<p>5) Election of Office Bearers</p> <p>Principal declares all office bearers' positions for the P&C vacant and calls for nominations:</p> <ol style="list-style-type: none"> 1. President 2. Vice-President 	

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3. Treasurer

4. Secretary

a. Call for President

- Debbie Parkinson nominates Rachael Bolton.
- Elissa Mansell seconds.
- Rachael accepts nomination.
- No other nominations.
- Declare Rachael Bolton elected President unopposed.

b. Call for Vice-President

- Debbie Parkinson nominates Nicole Airay.
- Melissa Duxberry seconds.
- Rachael Bolton accepts nomination on behalf of Nicole
- No other nominations.
- Declare Nicole Airay elected Vice-President unopposed.

c. Call for Treasurer

- Rachael Bolton nominates Lisa Logan
- Debbie Parkinson seconds.
- Lisa accepts nomination
- No other nominations.
- Declare Lisa Logan elected Treasurer unopposed.

d. Call for Secretary

- Rachel Bolton nominates Debbie Parkinson
- Lisa Logan seconds.
- Debbie accepts nomination.
- No other nominations.
- Declare Debbie Parkinson elected Secretary unopposed.

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6) Election of Committees for 2021

Calls for nominations for the committee co-ordinators and their teams.

- a. Call for Fundraising Coordinator
 - Rachel Bolton nominates Rachael Rowcroft
 - Debbie Parkinson seconds.
 - Rachael Bolton accepts nomination on behalf of Rachael R
 - No other nominations.
 - Declare Rachael Rowcroft elected Fundraising Coordinator unopposed.
- b. Call for Communications Coordinator
 - Kristel Clark nominates
 - Debbie Parkinson seconds.
 - No other nominations.
 - Declare Kristel Clark elected Communications Coordinator unopposed.
- c. Call for Executive Committee Member (P&C Parent Rep Coordinator)
 - Rachael Bolton nominates Lauren Johnson
 - Debbie Parkinson seconds.
 - No other nominations.
 - Declare Lauren Johnson elected Executive Committee Member (P&C Parent Rep Coordinator) unopposed.
- d. Call for Honorary Auditor
 - To be appointed at next general meeting
- e. Call for Fundraising Sub-committee
 - Melissa Duxberry volunteers
 - Tracey Salsman volunteers
 - Maile Berry volunteers
 - Larissa Wake volunteers
 - Sally Birkhead volunteers

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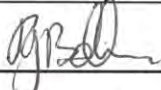
<ul style="list-style-type: none"> • All of the above form part of the Fundraising team 	
<p>7) Any other business</p> <ul style="list-style-type: none"> ○ Wellness Proposal – Kerrie Rowe <ul style="list-style-type: none"> ▪ Passion for being happy and healthy ▪ Huge mental health load through COVID ▪ Proposing a ‘Wellness Hub’ at school for kids and teachers, a safe space where kids and teachers can escape to when needed. ▪ Intended to be set up with appropriate resource (yoga mats, cushions, therapy blankets etc) ▪ Matt Snell supportive of initiative and has agreed to find a space at school ▪ Kerrie is asking for permission from the P&C to apply for a grant under P&C name to fund initiative ▪ Grant is for up to \$5,000 ▪ Could take up to 4 months for grant to be approved. ▪ Discussion on possibility for P&C to fund a ‘start up’ to this initiative before the grant is approved. <p><u>Motion:</u> P&C to support grant application as required</p> <p>Accepted: LL Seconded: FM</p> <ul style="list-style-type: none"> ▪ KR to put apply for grant. KR to put together proposal for P&C funding for ‘start up’ initiative to table at future meeting as request for funding. ○ Mother Day Stall – Kerrie Rowe <ul style="list-style-type: none"> ▪ Sara Colombini and Abigail Stone shadowing Kerrie in coordination of Mother Day stall to take over running of the stall from 2022. ▪ Request for P&C meeting to be moved to a different date or venue as library will be needed to prepare for the stall. ▪ P&C agreed to find a different venue for the next meeting ▪ Rachael says thank you for all Kerrie’s work on the Mother’s Day stalls 	

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<ul style="list-style-type: none">○ Fri-yay – Rachael Bolton<ul style="list-style-type: none">▪ First event to be held 26/3/21▪ Parents/kids can stay back after school to socialise▪ Coffee van will be on site▪ Canteen will provide icy poles for the kids▪ Sally Birkhead happy to help out	
8) Date of next AGM: Term 1, Week 3, 2022	
9) Meeting closed: 7.22pm	

Signed 

Rachael Bolton – GHPS P&C President

Date: 2/3/22