Gooseberry Hill Primary School
Principal: Lara Govers
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GHPS School Board Meeting Minutes

Meeting	18 March 2025
Location	GHPS Boardroom
Membership	Cameron Maitland (CM), Paul Luck (PL), Lara Govers (LG), Janessa Wason (JW), Leah Andrews (LA), Sue Saville (SS), Asher Trenorden (AT), Kym Buckingham(KB), Janelle Sewell (JS), Jasmyn Hall (JH), Alyssa Reaveley (AR), Lia Simmonds (LS), Russell Griffiths (RG)
Chairperson	Brook Durling (BD)
Minutes	Brook Durling (BD)
Next Meeting	24 June 2025
Record of Attendance	Apologies: Russell Griffiths Online: Paul Luck, Jasmyn Hall

	Item	Minutes Comment	Responsibility	Document	Time
1	**Welcome & Apologies**				
	1.1 Acknowledgement of traditional owners *"We are meeting today on the traditional land of the Whadjuk people of the Noongar nation. It is a privilege to be standing on Noongar country and we pay our respects to the elders past and present."*		Chair		1
	1.2 Quorum, Introductions, declarations of conflict of interest and Code of Conduct	NIL Conflicts	Chair and Board Members	Code of Conduct	5
2	**Minutes of last meeting**				
	Item	**Minutes Comments**	**Responsibility**	**Document**	**Time**

	2.1 Acceptance of the previous meeting's minutes	Accepted: Janessa Wason, Lara Govers	Chair	Minutes – December	5
3	**Board matters**				
	3.1 School Events – Board Attendance 3.2 Principal update – Lara Govers 3.2.1 PSR Outcomes 3.2.2 School Plan 3.2.3 Board support & direction 3.3 Board Chair 2025 3.3.1 Succession planning 3.4 Special Needs EA's 3.4.1 Funding for students with diagnosis	3.1 Kym & Lia to attend ANZAC 3.2.1 LG provided a detailed overview of the PSR, highlighting both commendations and recommendations. Teaching quality is due for review in Term 4 2025 – success on this domain will see all domains scheduled for 2027 review. 3.2.2 WIP – expected to be ready to circulate draft prior to next meeting. 3.2.3 Pending review of plan 3.3.1 Need for contingency of board members and new chair options 3.4.1 LA provided a deep dive on SNEA funding model and the challenges faced	Chair / Principal		10
4	**Standing Items**				
	4.1 Business Action Items 4.1.1 Session on the PSR 4.1.2 Solar Panels on Keene Undercover Area	4.1.1 Completed above 4.1.2 Item closed	Chair	Board Business and Actions Table	5
	4.2 Financial Report	NIL	Stacey		5
	4.3 Correspondence • Correspondence in • Correspondence out	PSR Outcomes letter received	Chair		2
	4.4 Committee Reports • P&C	Play area finished AGM next week – call for volunteers (heavy workload)	P&C Rep		5

	Item	Minutes Comment	Responsibility	Documents	Time
5	**Other Matters for Discussion**				
	5.1 Future meeting dates Term 2 Meeting	To be scheduled once draft plan suitable for circulation.	Chair		5
6	**General Business**				
	6.1 Any other business	Closing the school for parent/teacher meetings.	Chair		5
7	**Closed @ 7:30pm**				