



GHPS School Board Meeting Minutes

Meeting	4 December 2024
Location	The Vault - Kalamunda
Membership	Cameron Maitland (CM), Paul Luck (PL), Lara Govers (LG), Janessa Wason (JW), Leah Andrews (LA), Sue Saville (SS), Asher Trenorden (AT), Kym Buckingham (KB), Janelle Sewell (JS), Jasmyn Hall (JH), Alyssa Reaveley (AR), Lia Simmonds (LS), Russell Griffiths (RG)
Chairperson	Brook Durling (BD)
Minutes	Leah Andrews
Next Meeting	TBC
Record of Attendance	Apologies: Asher Trenorden, Lia Simmonds, Alyssa Reaveley, Jasmyn Hall

	Item	Minutes Comment	Responsibility	Document	Time
1	Welcome & Apologies				
	1.1 Acknowledgement of traditional owners <i>"We are meeting today on the traditional land of the Whadjuk people of the Noongar nation. It is a privilege to be standing on Noongar country and we pay our respects to the elders past and present."</i>		Chair		1
	1.2 Quorum, Introductions, declarations of conflict of interest and Code of Conduct	NIL Conflicts	Chair and Board Members	Code of Conduct	5
2	Minutes of last meeting				
	Item	Minutes Comments	Responsibility	Document	Time

	2.1 Acceptance of the previous meeting's minutes Need to change the Principal on the Header of the minutes	Agreement	Chair	Minutes – May	5
3	Board matters				
	3.1 School Events – Board Attendance 3.2 Principal update – Lara Govers 3.3 Board Chair 2025	3.1 Russ & Paul to liaise and sort the speech 3.2 Lara provided positive feedback on the massive effort undertaken by Leah & Nat, Stacey. Whole of school effort involved. 236 pages in the submission – massive effort. Brief discussion on PSR. Early feedback has been positive on the submission. Expected report with outcomes due early in the new year. ACTION: Session on the PSR Strategic planning: need to refine business plan, deliverables & timeframes. Expected in the latter part of Term 1, 2025 to involve the Board. Aim to be fully resolved by mid 2025. Staffing for 2025 – still being finalised. Pool was run and working through resource planning for 2025. Lara expressed she is going well and massive thanks to ELT for the immense support. 3.3 Brook to remain Chair for 2025	Chair / Principal		10
4	Standing Items				
	4.1 Business Action Items	Discussion	Chair	Board Business and Actions Table	5

4.2	Financial Report	School One line Budget report Discussion on finances. Reserve balance considered very healthy and is set aside for specific needs. Workforce plan provided to board for consideration and endorsement in Term 1 2025.	Stacey		5
4.3	Correspondence <ul style="list-style-type: none"> Correspondence in Correspondence out 	Noting	Chair		2
4.4	Committee Reports <ul style="list-style-type: none"> P&C 	Brief discussion on the P&C levy motion decline from last year.	P&C Rep		5

	Item	Minutes Comment	Responsibility	Documents	Time
5	Other Matters for Discussion				
	5.1 Future meeting dates First meeting in 2025	Approx half way through Term 1, 2025	Chair		5
6	General Business				
	6.1 Any other business	Kym: Board photo & newsletter piece (final newsletter) (Tuesday 10/12/24) Matt Snell departure – Board hasn't had a chance to 'thank' Matt for his commitment and work whilst he was with GHPS. Christmas Card agreed to be sent to Matt	Chair		5

		<p>We missed the open meeting this year in 2025.</p> <p>Russ: Solar panels – can we repair the existing system to reduce our utility exposure. DoE supplied system and processes to follow for any work etc to be conducted.</p> <p>ACTION: Keep as open item.</p>			
7	Closed @ 6:48pm.	2 ← 4/12/24			