



GHPS School Board Meeting Minutes

Meeting	30 th October, 2023
Location	GHPS Boardroom
Membership	Cameron Maitland (CM), Suzanna Robertson(SR), Paul Luck (PL), Matthew Snell (MS), Janessa Wason (JW), Leah Andrews (LA), Sue Saville (SS), Asher Trenorden (AT) Lauren Johnson (LJ), Kym Buckingham(KB), Janelle Sewell (JS), Jasmyn Hall (JH), Alyssa Reaveley (AR)
Chairperson	Suzanna Robertson
Minutes	Matt Snell
Next Meeting	Thursday 7 th December, 2023
Record of Attendance	Apologies: Nil

	Item	Minutes Comment	Person	Document	Time
1	Welcome & Apologies				
	1.1 Acknowledgement of traditional owners <i>"We are meeting today on the traditional land of the Whadjuk people of the Noongar nation. It is a privilege to be standing on Noongar country and we pay our respects to the elders past and present."</i>		Chair		1
	1.2 Quorum, Introductions, declarations of conflict of interest and Code of Conduct	No conflicts declared. Code of Conduct noted for new member	Chair and Board Members		5
2	Presentations				
	2.1	Nil			0

	Item	Minutes Comment	Person	Document	Time
3	Board matters				
	3.1 School Events – Board attendance	Graduation – LJ, SR, FM Present community award if possible. Presentation Night - SR ACTION MS – Send Calendar invite for Presentation Night	Chair Matt		10
	3.2 Board Elections	In progress. Closing date 10 th November. Successful Applicants to be announced via Connect and Newsletter and invited to December 7 Meeting.			5
4	Strategic matters for discussion				
	4.1 School Board Strategic Plan - 2023 Progress toward Targets	Data Presentation to be at next meeting.	Principal Chair	Board Strategic Plan	5
	4.2 Board Member Skill Register	Follow up of Skills / Attributes for Contact List. ACTION MS to finalise for next meeting.	MS	Board Contact details	5
5	Standing Items				
	5.1 Acceptance of the previous meeting's minutes	Agreement Moved SR Second CM	Chair		2

	Item	Minutes Comment	Person	Document	Time
	5.2 Business Action Items	Review / Updated	Chair	Board Business and Action table	5
	5.3 Noting of Circulating Resolutions (out of session motions) – if applicable	Noted approval of Campion as Booklist Supplier for 2024 – 26 following email circulated meeting requirements that were requested.	Chair		2
	5.3. Financial Report <ul style="list-style-type: none"> School Financial Position submitted. Contributions and Charges to be approved. 	Endorsed Moved JW Second CM Contributions and Charges approved with changes notes.	MCS	School Budget Report School One line Budget report Contributions and Charges 2024	10
	5.4 Correspondence <ul style="list-style-type: none"> Correspondence in Correspondence out 	RAP Approval	Chair		2
	5.5 Committee Reports <ul style="list-style-type: none"> P&C Report 	Fathering project will not continue to pay annual subscription to be a member of the program and instead will be formalised as a P&C Sub committee as the group were not accessing the resources and felt they could still be effective without being formally attached to the Fathering Project. Some new members will take over from Adam Brand and Mathew Tesija who have done a great job but are stepping back in 2024. Canteen is operating at a profitable level and is also trialling supplying Maida Vale PS with a lunch service on Thursday. Lots of Fundraising Planned for end of 2023 and beginning of 2024 including	AT		5

	Item	Minutes Comment	Person	Document	Time
		<p>Colour Run in December and twilight market in February / March. Working to ensure parents are informed about fundraising goals.</p> <p>A parent survey has been submitted to collect fundraising ideas and feedback on the P&C.</p>			

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6	Other Matters for Discussion				
	6.1 50 Year Celebrations	<p>Was a great event with lots of amazing feedback.</p> <p>Positive discussion regarding the night.</p>	MS		5
	6.2 Future meeting dates <ul style="list-style-type: none"> 7th December 2023 (Dinner) 	<p>Book the Vault Restaurant</p> <p>6pm Meeting</p> <p>7pm Dinner</p>	Chair		2
7	General Business				
	7.1	Nil			5
8	Close				
	<p>NEXT MEETING:</p> <p>7th December, 2023 – 6pm</p>				

Signed


Board Chair



Date

7/12/23

Principal



Date

7/12/23.

