



GHPS School Board Meeting Minutes

Meeting	29 th May 2023
Location	GHPS Boardroom
Membership	Cameron Maitland (CM), Faye Morgan (FM), Suzanna Robertson(SR), Paul Luck (PL), Matthew Snell (MS), Janessa Wason (JW), Alyssa Reaveley (AR), Leah Andrews (LA), Sue Saville (SS), Rachael Bolton (RBo) Lauren Johnson (LJ), Kym Buckingham(KB), Janelle Sewell (JS), Jasmyn Hall (JH)
Chairperson	Suzanna Robertson
Minutes	Matt Snell
Next Meeting	Monday 4 th September, 2023
Record of Attendance	Apologies: Kym Buckingham, Rachael Bolton

	Item	Minutes Comment	Person	Document	Time
1	Welcome & Apologies				
	1.1 Acknowledgement of traditional owners <i>"We are meeting today on the traditional land of the Whadjuk people of the Noongar nation. It is a privilege to be standing on Noongar country and we pay our respects to the elders past and present."</i>		Chair		1
	1.2 Quorum, Introductions, declarations of conflict of interest and Code of Conduct	No conflicts declared Code of Conduct signed and returned.	Chair and Board Members		5
2	Presentations				
	2.1 School Financial Report	Nil			10

	Item	Minutes Comment	Person	Document	Time
3	Board matters				
	3.1 Member Terms / Succession Planning 3.2 School Events – Board attendance 3.3 Statement of Expectation	3.1 Elections for new members to be conducted at end of Term 3 with anticipation of soft start in Term 4. 3.2 PL, FM, LJ to attend Faction Cross Country 3.3 SR identified key points within Statement of Expectation and highlight Boards responsibilities within.	Chair	Statement of Expectation Member List	10
4	Strategic matters for discussion				
	4.1 School Board Strategic Plan - 2022 Progress toward Targets - 2023 Direction	Discussion on each action and Milestone for 2022 Discussion on 2023 direction Document succession Plan and induction approach to embed practice ACTION MS and SR to meet to draft. Attend presentation by School Leaders on school performance against targets ACTION MS and LA to organise and plan with School Exec Team Update Board Member Contact details to include key areas of interest, skill sets and diversity aspects ACTION MS Distribute contact details with column to add expertise / skill areas. Information sessions for people considering	Principal Chair	Board Strategic Plan	

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		<p>nominating for vacant Board roles</p> <p>ACTION</p> <p>SR to run information session via Webex / Casual coffee and chat after an assembly</p> <p>PL to talk at Father's Day Breakfast.</p> <p>Inclusion of Board Meeting dates on school planner to increase visibility to school community.</p> <p>ACTION</p> <p>MS to communicate with Jenny Avila to add.</p>			
5	Standing Items				
	5.1 Acceptance of the previous meeting's minutes	<p>Agreement</p> <p>Moved CM</p> <p>Second JW</p>	Chair		2
	5.2 Noting of Circulating Resolutions (out of session motions) – if applicable	NIL	Chair		0
	<p>5.3. Financial Report</p> <ul style="list-style-type: none"> School Financial Position submitted 2023 School Budget 	<p>Endorsed</p> <p>Moved JW</p> <p>Second CM</p> <p>Funding Agreement for Schools - Noted</p>	MCS	<p>School Budget Report</p> <p>School One line Budget report</p> <p>Funding Agreement for Schools</p>	10
	<p>5.4 Correspondence</p> <ul style="list-style-type: none"> Correspondence in Correspondence out 	NIL	Chair		2
	<p>5.5 Committee Reports</p> <ul style="list-style-type: none"> P&C Report 	RB – absent.	P&C Rep		5

	Item	Minutes Comment	Person	Document	Time
		Board wishes to thank P&C for obtaining Crossing Guard			

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6	Other Matters for Discussion				
	6.1 50 Year Celebrations (2023)	Discussion on event in Term 3. Sub committee to be formed to organise this. ACTION MS Send Calendar invite to Board Members	Chair		5
	6.2 Annual Report	Presented. Read though and direct any feedback to Matt	Chair		2
	6.3 Building Program Update	Complete. Awaiting PA to be reinstated. Board acknowledges and thanks staff for keeping it smooth for students.	Principal		10
	6.4 Future meeting dates <ul style="list-style-type: none"> • 4th September, 2023 • 30th October, 2023 • 7th December, 2023 (Dinner) 	ACTION MS to send calendar invites	Chair		2
7	General Business				
	7.1	Nil			5
8	Close	7:59pm			
	NEXT MEETING: 4 th September, 2023				

Signed

Board Chair

Principal

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Signed *S Robertson*

Board Chair *Suzanna Robertson*

1/9/2023

Principal

MATTHEW SWEENEY

1/9/2023