



GHPS School Board Meeting Minutes

Meeting	14 th November, 2022
Location	GHPS Boardroom
Membership	Cameron Maitland (CM), Faye Morgan (FM), Suzanna Robertson(SR), Paul Luck (PL), Matthew Snell (MS), Janessa Wason (JW), Kathryn Dunlop (KD), Lynda O'Reilly (LO), Sue Saville (SS), Rachael Bolton (RBo) Lauren Johnson (LJ), Kym Buckingham(KB), Janelle Sewell (JS), Jasmyn Hall (JH)
Chairperson	Suzanna Robertson
Minutes	Matt Snell
Next Meeting	Thursday 8 th December, 2022
Record of Attendance	Apologies: Paul Luck (Webex), Lauren Johnson, Janelle Sewell, Rachael Bolton

	Item	Minutes Comment	Person	Document	Time
1	Welcome & Apologies				
	1.1 Acknowledgement of traditional owners <i>"We are meeting today on the traditional land of the Whadjuk people of the Noongar nation. It is a privilege to be standing on Noongar country and we pay our respects to the elders past and present."</i>	Noting	Chair		1
	1.2 Quorum, Introductions, declarations of conflict of interest and Code of Conduct		Chair and Board Members		5
2	Presentations				
	2.1 Building Program	Building Plans were presented and discussed. Outlined relocation of classes as temporary measure. Hopeful	Principal		15

	Item	Minutes Comment	Person	Document	Time
		that it will be minimal disruption in 2023			
3	Board matters				
	3.1 Terms of Reference 3.2 Member Terms / Succession Planning 3.3 School Events – Board attendance	Reminders Discussion regarding ending terms for SR, LJ, FM as their children in graduating in 2023. Transitional Chair suggested as part of succession planning Presentation Ceremony – Discussed simplified event with no choir performances. Board felt twilight event was suitable, with expectation around behaviour outlined to school community prior. Year 6 Grad – Invite for Board members.	Chair	TOR Statement of Expectation Member List	10
4	Strategic matters for discussion				
	4.1 School Board Strategic Plan - 2022 Progress toward Targets	Many areas have been achieved. ACTION SR to review and determine progress toward targets as achieved or working towards.	Principal Chair	Board Strategic Plan	15
5	Standing Items				
	5.1 Acceptance of the previous meeting's minutes	Agreement Moved CM Seconded FM	Chair		2
	5.2 Noting of Circulating Resolutions (out of session motions) – if applicable	NIL	Chair		0
	5.3. Financial Report <ul style="list-style-type: none"> School Financial Position submitted Contributions and Charges 2023 Booklists 2023 	Noted Endorsed 2023 Contribution and Charges with edits to family costs outlined for Choir.	Principal	School Budget Report School One line Budget report	10

	Item	Minutes Comment	Person	Document	Time
	5.4 Correspondence <ul style="list-style-type: none"> Correspondence in Correspondence out 	Letter from School Performance Branch regarding School Review Return. Discussed in Item 6.1	Chair		2
	5.5 Committee Reports <ul style="list-style-type: none"> P&C Report 	Held over RB absent	P&C Rep		5

	Item	Minutes Comment	Person	Document	Time
6	Other Matters for Discussion				
	6.1 School Review Report <ul style="list-style-type: none"> 12 month return 	Letter reviewed and acknowledge that the school was successful in meeting all targets outlined as areas to be improved. Very positive result and recognition for the work that is taking place with school improvements. ACTION MS to place letter on Website and in refer to in newsletter	Principal	Letter from School Performance branch	10
	6.2 Stand Alone Bushfire Plan	Bushfire Risk Assessment and Treatment Plan presented and discussed. Discussion	Principal		5

	<ul style="list-style-type: none"> Treatment Plan 	regarding adjustment to Bushfire plan whilst building program in place.			
	6.3 50 Year Celebrations (2023)	Deferred to 2023 due to building program. New event will be done in collaboration with P&C.	Principal		5
	6.4 Business Action Items	ACTION MS to check all Board Members have provided details of Police Clearance to school.	Chair	Business and Actions	10
	6.5 Future meeting dates <ul style="list-style-type: none"> 8th December (Dinner) 	Agreed Discussion to check with Board members around work schedules for 2023	Chair		2
7	General Business				
	7.1	Making a Difference Award Lynda O'Reilly and Stacey Conway have received these from DG	Principal		5
8	Close	7:48pm			
	NEXT MEETING: 8 th December, 2022				

Robertson 14/3/23

[Signature] 14/3/23