



# Gooseberry Hill Primary School School Board Minutes

An Independent Public School of the Department of Education nestled in the Perth Hills

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 Telephone: (08) 9257 4600  
 Website: [www.ghps.com.au](http://www.ghps.com.au)  
 Chair: Brook Durling, Principal Matthew Snell.

<b>Meeting Date:</b>		25 <sup>th</sup> May, 2021 @ 6.30pm.	<b>Meeting Venue:</b>		GHPS Board Room		
<b>Attendees:</b>		Cameron Maitland (CM), Faye Morgan (FM), Suzanna Robertson(SR), Brook Durling (BD), Matthew Snell (MS), Janessa Wason (JW), Donna Marshall (DM), Raquel Bebbington(RB), Sue Saville (SS), Rachael Bolton (RBo) Lauren Johnson (LJ), Tom Atkinson (TA), Kym Buckingham(KB), Brian Gordon (BG)					
<b>Apologies:</b>		Faye Morgan					
<b>Next meeting:</b>		24/08/2021	<b>Meeting Chair:</b>		Brook Durling		
<b>Recorder of Minutes:</b>		Raquel Bebbington					
No	Item	Discussion	Agreed Action	Status	Speaker/ Responsible	Time (Mins)	
1.0	Open /Apologies	6:31 Welcome					
1.1	Open	Welcome			BD		
1.2	Apologies	F.M			BD		
1.3	Confirm Agenda	BD RB			BD		
1.4	Quorum/Conflict of Interests	Yes			BD		
1.5	Board Changes/Matters	Terms of Reference Discussion around strategic direction as a board			BD		
2.0	Previous Minutes						

2.1	Acceptance of minutes as true and accurate record	Minutes of School Board presented. Actions / Outcomes	Accepted: JW Seconded: CM	BD	
<b>3.0 Reports &amp; Operational Matters</b>					
3.1	Principal's Report	<p>For Discussion Good Standing Policy</p> <p>Mainly for upper primary as they have leadership positions – privileges not rights, mobile phones brought into the GSPolicy</p> <p>SR – mindful that it's attached to intentional behaviour not unintentional stuff ups – not comfortable with GSP</p> <p>MS – Students having opportunities to get it back, behaviour support plan to help them manage their behaviour going forward GSP – gives clear guidelines – open the discussions early</p> <p>BD – review implementation in 6 months Dec 2021</p> <p>TA – audience parents too</p> <p>Parent Survey 2021</p> <p>Please read through</p> <p>Staff Audit 2021</p> <p>Calendar/Activities – biggest adjustment</p> <p>Good assessment of the parent and staff body – look forward to see how it goes forward</p>	See attached Documentation	MS	

		LJ: Skills hand over sheet for high school – disparity on grades further along				
3.2	Financial Report	School Financial position submitted Budget 2021 On track Campion Survey Feedback – continue with campion - agreed	Continue using Campion as school supplier Accepted BG Secoded LJ		MS	
3.3	Business Plan / Board Directions	Business Plan 2021-23 BG: deprivatise/collaborative? Priorities 2021 -2023 Road to Wisdom Annual Report School Board Strategic Direction Suzanna Robertson – Chair of Board to replace Brook at some stage throughout this year – transition plan meeting Brook, Matt & Suzanna Board assessment	School Board Self-Assessment Survey to be done	BD	MS	
3.4	P&C	AGM – exciting new committee Over run of costs of new nature playground Fund requests – Lexlie books Mrs Rowcroft new fund raising organiser – she will audit each one to see if they are worthwhile Busy Bee – 11 <sup>th</sup> June School Photographers meeting		RBo		

		Cross walk attendant – waiting on the City of Kalamunda to complete the infrastructure, hopefully by Semester Two				
4.0	Additional Items for discussion					
4.1	Review Bushfire Plan	Stand Alone Bushfire Plan Busy Bee will make sure we prepare	Ongoing		MS	
4.2	Overview of School Board Function 2020	School Self Review Term 3, Week 9 Board invited to speak to reviewers All staff available to speak open and freely to reviewers School Parent Survey More visibility for the Board to the community Annual report Recommendations – is our new BP 2021 – 2023 Targets difficult to report on in previous plan – targets more specific in new plan Terms of Reference 2021 New Terms of Reference for Unincorporate Boards – read before next meeting	Update Semester 2, 2021.	Read Terms of Reference be familiar with our obligations as a board and we will marry that with the Board Survey Accepted BM Secoded CM	MS BD	

4.3	Board Meetings 2021	Dates: 24/08/2021 26/10/2021 07/12/2021	Accepted Seconded	BD	
5.0	Correspondence				
5.1	Correspondence In	Rachelle Lee – a/Executive Director, Strategy & Policy re: Public School review		BD	
5.2	Correspondence Out				
	Next Meeting	26/10/2021		BD	
6.0	Other Business				
		Public Board Meeting – should we make one of next meetings & make it available on WebEx – discussion Interview date – Week 9 (13/14 <sup>th</sup> )			
		KB: Great results in the satisfaction SR: Any help the Board can assist with getting the message out about the changes? MS: That these are considered changes have come from a thoughtful consultation approach. Staff have put a lot of effort into the audit, community surveys.			

7:58 finish

SCOTT DAVEN  
I.H.A.D.  
31/8/21.

MARTIN SWICK  
REINCAR.  
31/8/21