



# Gooseberry Hill Primary School School Board Agenda

An Independent Public School of the Department of Education nestled in the Perth Hills

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Chair: Brook Durling, Principal Matthew Snell.

<b>Meeting Date:</b>	24 <sup>th</sup> March, 2020 @ 6.30pm.	<b>Meeting Venue:</b>	Online via GoToMeeting			
<b>Attendees:</b>	Cameron Maitland (CM), Faye Morgan (CR), Suzanna Robertson(SR), Brook Durling (BD), Matthew Snell (MS), Janessa Kennington (JK), Donna Marshall (DM), Raquel Bebbington(RB), Sue Saville (SS), Kylie Eaton (KE) Lauren Johnson (LJ), Tom Atkinson (TA), Kym Buckingham					
<b>Apologies:</b>						
<b>Next meeting:</b>	TBC	<b>Meeting Chair:</b>	Brook Durling			
<b>Recorder of Minutes:</b>	Raquel Bebbington					
No	Item	Discussion	Agreed Action	Status	Speaker/ Responsible	Time (Mins)
1.0	<b>Open /Apologies</b>					
1.1	Open <b>6:35</b>	Welcome New Members	Kym Buckingham Faye Morgan Sue Saville		BD	
1.2	Apologies	Nil			BD	
1.3	Confirm Agenda	Covid-19 & Budget			BD	
1.4	Quorum/Conflict of Interests	Nil			BD	
1.5	Board Changes/Matters	Brook and Matt to meet with Brian Gordon from Bendigo Bank as potential Community Representative. - Postponed		Postponed	BD  MS	

2.0	<b>Previous Minutes</b>					
2.1	Acceptance of minutes as true and accurate record	Minutes of School Board presented	Accepted: BD Seconded: CM		BD	

3.0	<b>Reports &amp; Operational Matters</b>					
3.1	Principal's Report	<p>Meeting Discussion</p> <p><b>COVID19 Update</b></p> <p>Staff – team effort, catering to both in class and the future of perhaps online platform.</p> <p>School community support outstanding, acknowledging they are responding in a informed and calm approach.</p> <p>DG – addressing Principals – education is to remain open and what does that look like in phases:</p> <p>Phase 1 – some resources at home</p> <p>Phase 2: more deliberate approach to lessons at home</p> <p>Phase 3: full curriculum at home</p> <p><b>Questions/Comments from Board Members</b></p> <p>CM: What is the platform going to look like, how are the resources going to be rolled out? No clear clarity yet.</p> <p>SR: Is there anything that they can do to help teachers? Wonderful support received from families so far, thank you.</p> <p>S.R Comment – also keep in mind expectations/flexibility for students at home and how much work from home parents can realistically achieve with teaching curriculum.</p>	<ul style="list-style-type: none"> <li>What numbers of staff and students are self-isolating?</li> </ul> <p><i>Attendance figures today were at 54% this is about 10% less than yesterday and 20% from Friday. More and more families are opting to stay at home as they are able to. Some have indicated that they are not sure what to do.</i></p> <p><i>Thus far, 6 staff have asked to take leave due to personal circumstances.</i></p> <ul style="list-style-type: none"> <li>What measures are in place to combat COVID?</li> </ul> <p><i>Cleaning staff have been extra vigilant and increased the strength of the disinfectant. Soap is being monitored in t5oilets and anti-bacterial gel is available in all areas of the school.</i></p> <p><i>Yesterday's measures were put in place in an attempt to reduce the number of people coming into the school. These will be reviewed at the end of the week.</i></p> <ul style="list-style-type: none"> <li>What is the response plan for a COVID positive member of the school community?</li> </ul> <p><i>Should a member of the school community test positive for COVID19, the school will</i></p>		MS	

	<p>Acknowledged and staff are aware</p> <p>KB: What platforms in P.S to deliver? Equity across schools may not be there, Dept may have to adjust expectations</p> <p>MS: At home - creating routines, can not be expected that parents will be able to teach a 6 hour day</p> <p>BD: Many unanswered questions.</p> <p>KB: Members of the school community who do not have access to the internet? What are we/can do to help – who are they, how can we support those families?</p> <p>DM: Is a homework class on rotation a possibility for these students?</p> <p>SR: All ideas are welcome.</p> <p>MS: Education is open statement.</p> <p>SR: Parent capacity – eg: where f/t at home where it is not a good learning environment. Minority may end up in a bad situation must be able to support safely.</p> <p>Matt is in conversations with teaching staff re: students in need.</p> <p>KE. Hybrid teaching situation – deliver learning – teams, OneNote etc and an availability on some content in schools.</p> <p>BD: Concerns with social isolation – how to encourage parents to keep the social time via online forums.</p> <p>FM: Concerns with emotional side of this – extra Chaplin support.</p> <p>MS: Timetable – communicate with friends, socialising time. Beyond this check in with.</p> <p>RB: WebEX forum – perhaps for year 6 platform.</p> <p>BD:</p> <p>LJ: Hardware availability to all families?</p> <p>DM: 90 laptops in the school</p>	<p><i>follow the direction of the Chief Health Officer. At this time, a forced closure is likely.</i></p> <ul style="list-style-type: none"> <li>• What support is DoE providing? <i>DOE is providing updates at regular intervals with new information coming to hand so quickly. A full support team is in place at Central Office to provide support and advice for staff. DG, Lisa Rogers addressed all Principals yesterday to inform of the outcome of State Cabinet and has committed to continue to do this via WebX. DOE has also launched a website to support parents who have chosen to keep kids at home.</i></li> <li>• What else can the board be doing to support the school? <i>As always, the Board is the school's representative voice within the community. I encourage you all to contact me for information or clarification on issues or concerns so that you can advocate and support decisions within the parent body and wider school community. That been said, the support from the school community has been outstanding.</i></li> <li>• What is keeping you up at night regarding the school population? <i>It's the unknown. We appear to be in a holding pattern with inevitable school closures imminent. What this looks like and for how long is yet to be determined. I am also incredibly concerned for the health and wellbeing of staff, students, parents and particularly grandparents of which we have a lot who do drop offs and pick-ups.</i></li> <li>• What controls can be put in place to assist?</li> </ul>			
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3.2	Financial Report	School Financial position submitted 2020 Comparative Budget Submitted for Approval Tom question	Accepted: Tom Atkinson Seconded: Raquel Bebbington		MS	
3.3	Business Plan / Board Directions	Annual Report Postponed			MS	
3.4	P&C	Update		Postponed	SR KE	
4.0	<b>Additional Items for discussion</b>					

4.1	Review Bushfire Plan	Bushfire Risk Assessment And Treatment Plan	<ul style="list-style-type: none"> <li>• Pruning done</li> <li>• Seals on Keene UCA done</li> <li>• Leaf matter reduced</li> </ul>		MS	
4.2	Overview of School Board Function 2020	As attached School Budget – as above 2020 DOE Strategic Plan to be considered as part of planning for 2020	Accepted Seconded	Postponed	MS	
4.3	Board Meetings 2020	Dates: TBC	Accepted Seconded	Postponed	BD	
5.0	<b>Correspondence</b>					
5.1	Correspondence In				BD	
5.2	Correspondence Out					
	Next Meeting				BD	
6.0	<b>Other Business</b>					
	<b>Meeting Closed</b>	7:14				