



Gooseberry Hill Primary School School Board Minutes

An Independent Public School of the Department of Education nestled in the Perth Hills

24 Ledger Road, GOOSEBERRY HILL WA 6076
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Chair: Brook Durling, Principal Matthew Snell.

Meeting Date:	29 th October, 2019 @ 18:30		Meeting Venue:	GHPS Board Room		
Attendees:	Cameron Maitland (CM), Chris Rogers (CR), Brook Durling (BD), Matthew Snell (MS), Janessa Kennington (JK), Donna Marshall (DM), Raquel Bebbington(RB), Samantha Stotter (SS), Kylie Eaton (KE) Lauren Johnson (LJ)					
Apologies:	Suzanna Robertson Tom Atkinson					
Next meeting:	TBC		Meeting Chair:	Brook Durling		
Recorder of Minutes:	Raquel Bebbington					
No	Item	Discussion	Agreed Action	Status	Speaker/ Responsible	Time (Mins)
1.0	Open /Apologies					
1.1	Open	18:30			BD	
1.2	Apologies	Suzanna Robertson, Tom Atkinson			BD	
1.3	Confirm Agenda	Confirmed			BD	
1.4	Quorum/Conflict of Interests	Quorum – send to Tom & Suzanna for vote			BD	
1.5	Board Changes/Matters	Community Representative to replace Lyn – conversations at the end of 2019	Brook – Rotary Matt – Grand Parents	TBC		
		Research into Developing Highly Effective School Boards – Summary Set 2020 Targets	Read Executive Summary before next meeting	TBC	BD MS	

2.0	Previous Minutes					
2.1	Acceptance of minutes as true and accurate record	Minutes of School Board presented. <ul style="list-style-type: none"> • Actions / Outcomes 	Accepted: Brook Durling Seconded: Janessa Kennington		BD	

3.0	Reports & Operational Matters					
3.1	Principal's Report	<p>Building update Science Lab nearly finished, visiting KPS on Monday to visit their new science labs Pre-start meeting for toilet blocks this week STEM building – tenders underway, hopefully will be built over the Christmas holidays</p> <p>Fathering Project Launch this year</p> <p>FIRST LEGO League Publicity for school, STEM, Robotics going forward Parking – Oval or Ledger Rd Reserve Media Students KSHS – LJ Speak to other schools in region DM</p> <p>Presentations Feedback from working parents – time off for that week is a lot for them Thank you morning tea immediately after</p> <p>Nature Play Lawn area outside Keene Undercover Area revamp Lawn outside of rooms 5 & 6 – lawn has had many attempts over the years –</p>			MS	

		<p>looking now at creating a formal nature play area in that zone and making it more functional</p> <p>Before and After School Care</p> <p>'Helping Hands' met with Matt – they would need the Keene Undercover Area – not suitable for the school as it is used after school</p> <p>School Uniform</p> <p>Fiona Elsegood, Helen Griffiths and Samantha Taylor went to Lowes to discuss new uniform options</p> <p>Anything we change we have to consider the stock Lowes carry for us – potential lead time</p> <p>New hats ready for 2020</p>				
3.2	Financial Report	<p>August Financial position submitted</p> <p>How/where does fundraising go out to? KE</p>	<p>Matt will get exact detail</p> <p>Accepted: Janessa Kennington Seconded: Chris Rogers</p>		MS	
3.3	Business Plan / Board Directions	<p>NAPLAN Results</p> <p>Discussion as to Targets in Business Plan</p> <p>Comparative Performance Summary</p> <p>Concerns re: performance of yr 3s 2019, however if we look at 2017 yr & their results in 2019 as yr 5s – huge growths. Need to bring students from Bands 4 up to Band's 5 & 6 – case management</p> <p>Response – looking at the data, students and what areas across the tests where the flaws/mistakes were</p> <p>Too many PD/programmes not taking away any – what are our key pillars?</p>			MS	

		<p>Staff Leaders – leading school improvement Look at data and relate it back to improvement targets & make sure it lines up with school programs and implement it across the school</p> <p>Factoring in time for staff to look at this and formulate a proper response to data</p> <p>Shared Discussion – reflection on programs - simplify – not adding more</p> <p>Acknowledgement that sometimes the results are not as good as like schools as we, as a school community, value the extra activities the students get to do at GHPS</p> <p>Response will be in the Annual Report</p>				
3.4	P&C	Holding over the funds in Bendigo Bank term deposit for STEM area until it is built Interschool Disco AGM next year Kylie, Nicole, Emma-Jo – stepping down			SR KE	
4.0	Additional Items for discussion					
4.1	Review Bushfire Plan	Stand-alone GHPS Bushfire Plan Fire Drill Scheduled – in the next couple of weeks Staying with the old plan until such time as the updates happen with the school Burn off over the holidays on eastern boundary of the school			MS	
4.2	Overview of School Board Function 2019	2020 Strategic Plan to be discussed further at next meeting along with			MS	

		discussion around what makes an effective school board. Carried to next meeting PD Days 2020 Send to Tom & Suzanna – for final approval	30/1 31/1 28/4 20/7 12/10 18/12 Accepted: Brook Durling Seconded: Cameron Maitland			
4.3	Board Meetings 2018	Dates: THURSDAY 5 th of December 6pm Dinner – Embers 6:45	Accepted: Lauren Johnson Seconded: Kylie Eaton		BD	
5.0	Correspondence					
5.1	Correspondence In				BD	
5.2	Correspondence Out					
	Next Meeting	Thursday 5 th of December			BD	
6.0	Other Business					
	Meeting closed	19:52				