



Gooseberry Hill Primary School School Board Minutes

An Independent Public School of the Department of Education nestled in the Perth Hills

24 Ledger Road, GOOSEBERRY HILL WA 6076
Telephone: (08) 9293 2777
Website: www.ghps.com.au
Chair: Brook Durling, Principal Matthew Snell.

Meeting Date:	26 th March, 2019 @ 6.30pm.	Meeting Venue:	GHPS Board Room
Attendees:	Cameron Maitland (CM), Suzanna Robertson(SR), Matthew Snell (MS), Anne Bell (AB), Robyn Nicolaou (RN), Donna Marshall (DM), Raquel Bebbington(RB) Kylie Eaton (KE) Lauren Johnson (LJ), Tom Atkinson (TA)		
Apologies:	Brook Durling, Lynne Tognolini (LT) Chris Rogers (CR)		
Next meeting:	18 th of June, 2019	Meeting Chair:	Matthew Snell
Recorder of Minutes:	Raquel Bebbington		

No	Item	Discussion	Agreed Action	Status	Speaker/ Responsible	Time (Mins)
1.0	Open /Apologies					
1.1	Open	Welcome to Bendigo Bank representatives			MS	
1.2	Apologies	Brook Durling (BD) Lynne Tognolini (LT) Chris Rogers (CR)			MS	
1.3	Confirm Agenda	Confirmed			MS	
1.4	Quorum/Conflict of Interests	Nil			MS	
1.5	Board Changes/Matters	Anne Bell and Robyn Nicolaou have decided to not renew their terms and will be replaced by Samantha Stotter and Janessa Kennington at the next meeting. Donna Marshall has chosen to complete another term. New Board Membership list will be presented at next meeting and also in the Newsletter	Thank you to Anne and Robyn for the time they have spent on the board		MS	

2.0	Previous Minutes					
2.1	Acceptance of minutes as true and accurate record	Minutes of School Board presented.	Accepted Cameron Maitland Seconded Robyn Nicolauo		MS	
3.0	Actions Arising					
4.0	Reports & Operational Matters					
4.1	Principal's Report Bendigo Bank	<p>Introduction of Adeline Calcott (AC) and Drago Tomas (DT) (Branch Manager Forrestfield) to talk on behalf of Bendigo Bank</p> <p>Community development, grants and sponsorship. (AC)</p> <p>'Profit for Purpose' organisation – purely to reinvest back into the community</p> <p>Partnership – entertain requests for funding, reciprocal arrangement in supporting the Bendigo brand. (DT)</p> <p>STEM Primary Robotics Program 2019 – First LEGO League (AC)</p> <p>Bringing a regional tournament to our area (AC)</p> <p>Submission for grant put in from from GHPs (MS)</p> <p>Looking for host school for Robotics – PD supplied (AC)</p> <p>Banking at Bendigo not conditional of grant but would be welcomed</p>			MS	

	Principal's Report	<p>Principal's report – available by request</p> <p>Business Plan Targets 2019 - 2021 addendum - to go staff meeting</p> <p>Year Book</p> <p>Cross walk attendant</p> <p>Science Classroom (Cooke Room) – funding has been received for fit out of the room</p>	<p>Read over Business Plan and any questions or queries email Matt</p> <p>Year Book 2020 booklist as an opt in</p> <p>Reapplied for a Group A cross walk attendant</p> <p>Accepted Lauren Johnson Seconded Tom Atkinson</p>			
4.2	Financial Report	2019 Budget submitted for approval	<p>Financial report presented to the Board</p> <p>Accepted Robyn Nicolau Seconded Cameron Maitland</p>		MS	
4.3	Business Plan / Board Directions	Induction Modules	Carried over		MS	
5.0	Additional Items for Discussion					
5.1	Review Bushfire Plan	<p>Awaiting feedback from DEFS following audit in February.</p> <p>Will update and present to board when received.</p> <p>More than one safe zone needed</p>				
5.2	Overview of School Board Function 2019	<p>School Board Terms of Reference</p> <p>Review Code of Conduct</p>	<p>Accepted Donna Marshall Seconded Suzanna Robertson</p>		MS	

5.3	Board Meetings 2019	Discussion as to best time of term to hold the meetings as well as suitable days and times Week 3 too early, later in term better as more information available for discussion	Board Meetings - Tuesdays, 6:30pm T2 - 18/6/19 T3 - 10/9/19 T4 - 29/10/19 & T4 3/12/19 TBC Accepted Anne Bell Seconded Cameron Maitland		MS	
6.0	Correspondence					
	Correspondence In	Email from Kalamunda Water Park Resignation Suellen Brown	Pre-events remind community of expected behaviours Thank you to Suellen for her contribution to the school board over the years		MS	
	Correspondence Out					
	Next Meeting	18 th of June, 2019				
7.0	Other Business					
			Meeting closed at 8:00pm			