



Gooseberry Hill Primary School

School Board Minutes

An Independent Public School of the Department of Education nestled in the Perth Hills

24 Ledger Road, GOOSEBERRY HILL WA 6076

Telephone: (08) 9293 2777

Website: www.ghps.com.au

Chair: Brook Durling, Principal Matthew Snell.

Meeting Date:	27th November 2018, 6.30pm.		Meeting Venue:	GHPS Board Room		
Attendees:	Cameron Maitland (CM), Lynne Tognolini (LT), Chris Rogers (CR), Suellen Brown (SB) Suzanna Robertson(SR), Brook Durling (BD), Matthew Snell (MS), Anne Bell (AB), Robyn Nicolaou (RN), Raquel Bebbington(RB), Kylie Eaton (KE), Lauren Johnson (LJ), Tim Atkinson(TM)					
Apologies:	Donna Marshall (DM)					
Next meeting:	19 th Feb 2019		Meeting Chair:	Brook Durling		
Recorder of Minutes:	Anne Bell					
No	Item	Discussion	Agreed Action	Status	Speaker/ Responsible	Time (Mins)
1.0	Open /Apologies					
1.1	Open				BD	
1.2	Apologies	<ul style="list-style-type: none"> Donna Marshall (DM) 			BD	
1.3	Confirm Agenda				BD	
1.4	Quorum/Conflict of Interests					
1.5	Board Changes/Matters					
3.0	Previous Minutes					
3.1	Acceptance of minutes as true and accurate record	<ul style="list-style-type: none"> Minutes of School Board presented. 	Accepted Brooke Durling Seconded Cameron Maitland		BD	
2.0	Actions Arising					

3.0	Reports & Operational Matters					
3.1	Principal's Report	<p>Class Structure Student Free Days</p> <p>National Schools Outcome Survey Areas for comment may include Dance Sport, School Leadership e.g. Head Boy and Girl, Out of School Care. Attempt to improve the number of responses.</p>	<p>Structure presented to the Board. 31/1/19 1/2/19 29/4/19 22/7/19 14/10/19 20/12/19</p> <p>P&C assist with publicity.</p> <p>Accepted Suellen Brown Seconded Kylie Eaton</p>		MS	
3.2	Financial Report	One Line Budget	<p>Financial Report presented to the Board</p> <p>Accepted Suzanna Robertson Seconded Anne Bell</p>		MS	
3.3	Business Plan / Board Directions	Induction Modules	Postponed until 19 th February 2019		BD MS	

4.0	Additional Items for discussion					
4.1	Review Bushfire Plan	Communications details to be updated and plan added to Dropbox and School website.	DoE information available in 2019.		MS	
4.2	Overview of School Board Function 2018	Board presence at Graduation Board presence at Presentation Night	Lynn Tognolini will attend Graduation Ceremony. Brook Durling will present speech at Presentation Evening.		MS	
4.3	Board Meetings 2019	Dates: Next meeting 19 th February 2019 at 6.00pm	Accepted Lynn Tognolini Seconded Raquel Bebbington		BD	
5.0	Correspondence					
5.1	Correspondence In	Notice from DWER	Department of Water and Environment Memorial on title for GHPS with regard to asbestos. Remediated Asbestos Action Plan available for all workmen. DoE must provide disclosure if the land is sold..		BD	
5.2	Correspondence Out					
	Next Meeting	19 th February 2019 at 6.00pm			BD	
6.0	Other Business		Board Members are required to have a Criminal Record Check available on-line. Incident on Ledger Road, Matt spoken to the police. An on-line incident Report completed. Choir students to be supervised until all are collected.		MS	

			If students are walking home a reminder needs to be given about Protective behaviours.			
			Meeting closed at 6.35pm.		BD	