



GHPS School Board Meeting Minutes

Meeting	22 nd August, 2022
Location	GHPS Boardroom
Membership	Cameron Maitland (CM), Faye Morgan (FM), Suzanna Robertson(SR), Paul Luck (PL), Matthew Snell (MS), Janessa Wason (JW), Kathryn Dunlop (KD), Lynda O'Reilly (LO), Sue Saville (SS), Rachael Bolton (RBo) Lauren Johnson (LJ), Kym Buckingham(KB), Janelle Sewell (JS), Jasmyn Hall (JH)
Chairperson	Kym Buckingham (proxy)
Minutes	Matt Snell
Next Meeting	Monday 14 th November , 2022
Record of Attendance	Apologies: Suzanna Robertson, Paul Luck, Jasmyn Hall, Lynda O'Reilly Guests: Karlee Guest (absent)

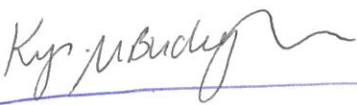
	Item	Minutes Comment	Person	Document	Time
1	Welcome & Apologies				
	1.1 Acknowledgement of traditional owners	<i>We are meeting today on the traditional land of the Whadjuk people of the Noongar nation. It is a privilege to be standing on Noongar country and we pay our respects to the elders past and present.</i>	Chair		1
	1.2 Quorum, Introductions, declarations of conflict of interest and Code of Conduct 1.3 Welcome Guests	No conflicts of interest were declared. Karlee was unable to attend due to being ill	Chair and Board Members Karlee Guest		5
2	Presentations				
	2.1 2021 Annual School Report	Discussion regarding Annual Report included commentary on; <ul style="list-style-type: none"> Acknowledgement of Budget Spending Developing Measurable / Quantitative targets to 	Principal		15

	Item	Minutes Comment	Person	Document	Time
		<p>be reported on – these are in the Operational Plans</p> <ul style="list-style-type: none"> Well-presented plan that is easy to read and reports directly against the milestones Acknowledged use of School Review recommendations and commendations. 			
3	Board matters				
	3.1 Terms of Reference 3.2 School Events – Board attendance	Reminders Faction Carnival Kym Buckingham Rachael Bolton Lauren Johnson Open Night Cam Maitland Faye Morgan Janelle Sewell ACTION MS Send Calendar Invite	Chair	TOR Statement of Expectation	5
4	Strategic matters for discussion				
	4.1 School Board Strategic Plan - See attached	<i>Noted progress toward many Actions including;</i> <ul style="list-style-type: none"> <i>Know what the targets are</i> <i>Monitor performance at each Board meeting</i> <i>Offer support and insights to assist in strategic decision-making</i> <i>Share information with the wider school community</i> <i>Increase visibility among the school community through</i> 	Principal Chair	Board Strategic Plan	5

	Item	Minutes Comment	Person	Document	Time
		<p><i>Photo board, plan for a Board rep presence at events throughout the year, badges, inclusion of Board meeting dates on Term Planner</i></p> <ul style="list-style-type: none"> <i>The School Board and its members have a visible profile at school activities and events</i> 			
5	Standing Items				
	5.1 Acceptance of the previous meeting's minutes	<p>Moved CM Seconded KB With Adjustment to Correspondence Out to be moved to Correspondence In</p>	Chair		2
	5.2 Noting of Circulating Resolutions (out of session motions) – if applicable	Nil	Chair		0
	5.3. Financial Report <ul style="list-style-type: none"> School Financial Position submitted 	Noted	Principal	School Budget Report School One line Budget report	5
	5.4 Correspondence <ul style="list-style-type: none"> Correspondence in Correspondence out 	Nil	Chair		2
	5.5 Committee Reports <ul style="list-style-type: none"> P&C Report 	Report Presented by RB	P&C Rep		5

	Item	Process	Responsibility	Documents	Time	
6	Other Matters for Discussion					
	6.1	School Review Report <ul style="list-style-type: none"> 12 month return progress 	Return date 20/09/2022 School confident that we have responded well to the recommendations	Principal		10
	6.2	Stand Alone Bushfire Plan <ul style="list-style-type: none"> Due Date 31.08.2022 	Due 31/08/2022 Requirements met and recorded.	Principal		2
	6.3	Business Action Items	Carried over	Chair	Business and Actions	10
	6.4	Future meeting dates <ul style="list-style-type: none"> Monday Week 6 14th November 8th December (Dinner) 	Agreement	Chair		2
7	General Business					
	7.1		School Photos Discussion on time taken for group photos such as Orchestra and Choir. Feedback to photographers to assess this processes. Proofs viewed and quality noted.	Principal		5
8	Close	7:45pm				
	NEXT MEETING: 14th November, 2022					

SIGNED.



CHAIR


PRINCIPAL