



GHPS School Board Meeting Minutes

Meeting	13 th June 2022
Location	GHPS Boardroom
Membership	Cameron Maitland (CM), Faye Morgan (FM), Suzanna Robertson(SR), Paul Luck (PL), Matthew Snell (MS), Janessa Wason (JW), Lynda O'Reilly, Sue Saville (SS), Rachael Bolton (RBo) Lauren Johnson (LJ), Kym Buckingham(KB), Janelle Sewell (JS), Jasmyn Hall (JH)
Chairperson	Suzanna Robertson
Minutes	Matt Snell
Next Meeting	Monday 22 nd of August , 2022 (open Meeting)
Record of Attendance	Apologies: Lauren Johnson, Rachael Bolton, Faye Morgan, Sue Saville Guests:

	Item	Minutes Comment	Person	Document	Time
1	Welcome & Apologies				
	1.1 Acknowledgement of traditional owners	<i>"We are meeting today on the traditional land of the Whadjuk people of the Noongar nation. It is a privilege to be standing on Noongar country and we pay our respects to the elders past and present."</i>	Chair		1
	1.2 Quorum, Introductions, declarations of conflict of interest and Code of Conduct	No conflicts of interest declared. Lynda O'Reilly to take minutes from next meeting. ACTION ALL Code of Conduct handed out to be signed and returned.	Chair and Board Members		5
2	Presentations				
	2.1 School Improvement Targets	Moved to Wednesday 22 June from 4pm – 5pm ACTION MS Email Calendar Invite	Susan Archdall		15

	Item	Minutes Comment	Person	Document	Time
3	Board matters				
	3.1 Terms of Reference 3.2 Statement of Expectation 3.3 COVID Status / Police Clearance 3.4 School Events – Board attendance	<i>Reminder to complete Police Clearance and record at Admin.</i> Upcoming Events <i>Faction Cross Country (24/6/22)</i> <i>JH, KB and SR to attend and assist in presentations.</i>	Chair	TOR Statement of Expectation	5
4	Strategic matters for discussion				
	4.1 School Board Strategic Plan - See attached 4.2 School Business Plan Targets - 2022 Strategic Plan	School Board Strategic Plan <i>Timeframes not yet set.</i> <i>Considered reasonable to be working towards all areas due to interruptions at beginning of 2022.</i> <i>JH to collect badge from admin.</i> School Business Plan Targets <i>Discussion around progress toward targets and 2022 Strategic plan as operational response to these.</i> <i>Suggestion to provided extra column to track progress toward.</i> <i>Discussion around Target Setting Presentation that will provide further explanation to progress toward milestones in Business and Strategic Plans.</i> <i>Also discussion regarding progress toward School Review Recommendations and examples of work already completed with particular reference to the Implementation of the Aboriginal and Cultural</i>	Principal Chair	Board Strategic Plan School Business Plan 2022 Strategic Plan	10

	Item	Minutes Comment	Person	Document	Time
		<p><i>Standards Framework, outlining establishment of Cultural Responsiveness Committee and progress toward Reconciliation Action Plan.</i></p> <p>ACTION MS</p> <p>Add progress column to 2022 Strategic Plan</p> <p>Board to use this to maintain accountability.</p>			
5	Standing Items				
	5.1 Acceptance of the previous meeting's minutes	Approved KB Seconded CM	Chair		2
	5.2 Noting of Circulating Resolutions (out of session motions) – if applicable	Nil	Chair		0
	5.3. Financial Report <ul style="list-style-type: none"> School Financial Position submitted 	<p>Noted</p> <p>Discussion around budgeting within \$3000 of capacity and reasoning to ensure 2022 funds are all budgeted for and therefore all spending is planned.</p> <p>Noted that the Board was very excited about the engagement of Blue Goose for Speech and OT screening in place of previous Curtin Uni</p> <p>Discussion on need to better communicate P&C levy and its purpose.</p> <p>ACTION MS</p> <p>Communicate in Newsletter Speech and OT screening.</p>	Stacey Conway (MCS)	School Budget Report School One line Budget report	5
	5.4 COVID Update	<i>Discussion on whilst Term 1 was hard on staff due to</i>	Principal	Operating Guidelines	10

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		<p><i>isolation, Term 2 impact on whole school due to large absences has been more severe. The disconnect with the school community has been felt by staff and parents Term 3 looks to provide many opportunities for reconnect with Athletics Carnivals. Term 4 would further this with the Music and Arts programs showcasing with the school production and other performance opportunities. This was highlighted as a special and important part of the GHPS culture.</i></p> <p><i>Discussion on impact of staff and student absences on academic progress is unknown, however the school is confident with its data tracking and gap analysis that this would be able to be addressed. Providing experiences through the specialist program remains an important aspect and must not be lost in the pursuit of academic progress.</i></p> <p><i>Maintaining the balance between excellence and experience is a critical element to the 2021- 23 Business Plan.</i></p> <p><i>JS discussed opportunities for school to connect as a community such as collecting rubbish at ZIG Zag in collaboration with CoK initiatives.</i></p> <p>ACTION JS</p> <p>To inform the school of upcoming CoK community events to be put into newsletter and Friday reminders.</p>		FAQ's	
5.5	Correspondence <ul style="list-style-type: none"> • Correspondence in 	Nil	Chair		2

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	<ul style="list-style-type: none"> Correspondence out 	<p>However, JS identified an email from CoK regarding an update on the Crosswalk.</p> <p>ACTION MS</p> <p>To distribute email out of session.</p>			
	5.5 Committee Reports <ul style="list-style-type: none"> P&C Report 	Nil P&C meeting cancelled due to COVID19	P&C Rep		5

	Item	Minutes Comments	Person	Documents	Time
6	Other Matters for Discussion				
	6.1 School Review Report - Progress toward recommendations - Refer to item 2.1	Discussed in 4.2	Principal Susan Archdall		10
	6.2 Stand Alone Bushfire Plan Drill Feedback	<i>Drill conducted in Term 1, however was only lockdown drill due to COVID19 operating guidelines.</i>	Principal		5
	6.3 Business Action Items	Review	Chair	Business and Actions	10
	6.4 Future meeting dates <ul style="list-style-type: none"> Monday Week 6 22nd August (public Meeting) 14th November 8th December (Dinner) 	Agreed Out of session presentation on 22.6.2022	Chair		2
7	General Business				
	7.1	Parent information afternoon Wednesday 20 July, 2022.	Principal		5

		Need board approval to close school for half day for 3 way conferences for 12:00pm – 6:00pm			
		ACTION Board Approved			
8	Close	7:47pm			
	NEXT MEETING: 22 nd August 2022				

Signed: *AR Robertson*
Chair

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